

**Minutes of the Meeting of Mautby Parish Council held on  
Wednesday 24<sup>th</sup> November 2021 at 7.30pm at Runham Village Hall**

**Present:** George Gay (Chairman)  
Vivyan Bishop  
Dean Hewitt  
Martin Lamb  
Hilary Searle  
Catherine Moore, Parish Clerk

**Also present:** County Councillor Andy Grant, Borough Councillor Adrian Thompson and 11 members of the public.

**1. Apologies for Absence**

Apologies were received from Amanda Bayfield and Jean Hodgson.

**2. Public Forum**

a) Public

No comments.

b) County Councillor

County Councillor Andy Grant reported that the second full rural cut had been started, and funded from his Highways budget, which would continue in future years while Council was lobbied for policy change.

The deadline for Parish Partnership Scheme applications was approaching, and the Council was asked to copy Cllr Grant in on any application made.

Cllr Grant was chasing the legal team regarding the footpath modification order and hoped it would be dealt with soon. It was noted that this had been submitted in April 2019 and the Council kept being given excuses as to why it had not been dealt with.

c) Borough Councillor

Borough Councillor Adrian Thompson reported that the spring bulbs had been delivered to the parish for planting.

The Council meeting on 9<sup>th</sup> December would be considering the Borough Plan and would also look at the future of concurrent functions grants, with a view to phasing these out which would have an impact on the parish precept.

A review of bin collection routes had resulted in significant savings on mileage and carbon.

The new service bus for the area was still being pushed through.

The bus shelter for Runham was being discussed and the Council should look for multiple funding streams for this. It was suggested that the shelter could be dedicated to Shirley Weymouth.

**3. Declaration of Interest for items on the agenda**

None.

**4. Minutes of the meeting held on 29<sup>th</sup> September 2021**

The minutes of the meeting were **agreed** and signed by the Chairman.

**5. Matters Arising**

a) Church Footpath Modification Order

Covered in the County Councillors report.

b) Verge Cutting Safety

Covered in the County Councillors report.

c) Turning Area in Cryogenics Site

It was noted that the Planning Department had visited the site and confirmed that there was no breach of planning conditions.

d) Planning Enforcement Paston Farm Mautby

It was noted that both the Borough Council and County Farms were blaming each other for delays with the progress of the planning application. A member of the public reiterated comments made at the previous meeting, noting that the tenants remained in breach of the planning conditions. It was noted that a meeting between the interested parties was being set up, however this was not matter in which the Parish Council had any influence.

e) Overhanging Branches, The Green

This would be completed once the weather was drier.

## 6. Accounts for Approval and Payment

a) Financial Update 2021/22

The financial update was presented, noting that the Council had £12,107.90 in the bank at 31<sup>st</sup> October 2021.

b) Mautby Church Grass Cutting

It was **agreed** to pay a grant of £1,096 to Mautby Church for the grass cutting, proposed by Vivyan Bishop, seconded by Dean Hewitt, all in favour.

c) Payments

It was **agreed** to pay the following, proposed by Hilary Searle, seconded by Vivyan Bishop, all in favour:-

C Moore	Salary Oct & Nov 2021	£264.78
HMRC	PAYE Oct & Nov 2021	£66.20
C Moore	Expenses Oct & Nov 2021	£4.05
Maple Tree Services	Grass Cutting	£1,880.00
Mautby PCC	Grass Cutting	£1,096.00

## 7. Correspondence

a) General Correspondence

The Clerk handed the Covid Memorial Plaque to Councillors. It was **agreed** it would be displayed at the Village Hall, this was handed to the Chairman to pass to the Village Hall Committee.

## 8. Planning

a) New Applications

BA/2021/0434/FUL Lower Wood Farm, Browns Lane, Mautby: Proposed managers accommodation bungalow and office facilities.

No objections.

**ACTION: Clerk**

b) Decisions

06/21/0764/F Field View, 9 Blanks Close, Mautby: Proposed barn conversion with extension to form new residential dwelling.

**APPROVED**

## 9. Reports from Councillors and Outside Bodies

### a) Risk Assessments and Defect Reports

An inspection had not yet been done this month. The LED streetlights were very bright and needed some deflectors, a request had been made for one backplate to deflect light.

### b) Village Green

The Clerk presented two quotes for tree inspections at the Village Green. It was **agreed** to appoint Target Trees to carry out the inspections, proposed by George Gay, seconded by Dean Hewitt, all in favour.

**ACTION: Clerk**

### c) Village Hall Committee Report

The report from Jean Hodgson was read out, noting that the Hall was getting back to full use. An event had been considered but there were concerns about the rising number of Covid cases. New members to the Committee would be welcomed.

### d) Policing and Vandalism

It was noted that there had been vandalism at the church, and that PC May had been asked to put the signs out again.

### e) SAM2 Results

The SAM2 results were reported, noting that the device had been at Runham Council Houses with a large number of cars speeding as they entered the village. It was suggested that the device may be picking them up in the national speed limit area, however the device was successfully slowing vehicles down.

## 10. Other Matters

### a) Parish Partnership Scheme

The Clerk presented prices and options for a new Bus Shelter, explaining that NCC had confirmed that kerbing and tactile paving was required. The shelter would need to sit on a concrete plinth. The works could be commission as one from a bus shelter manufacturer, or in two parts as ground works; and shelter supply and install. Discussion ensued regarding the costs, which would be a maximum of £10,000, however a price was outstanding from the local carpenter who could make the shelter. The increased groundworks cost was due to the connection to the Highway. It was **agreed** to make an application to the Parish Partnership Scheme for £5,000 towards the project, and that the remaining funding would be sought so that this was cost neutral on the parish precept, proposed by Martin Lamb, seconded by Dean Hewitt, all in favour.

**ACTION: Clerk**

### b) Memorial Bench for Shirley Weymouth

The Clerk presented prices and options for a commercial grade park bench. It was felt that a plaque in the village hall would be more appropriate, and the Clerk was asked to price for this.

**ACTION: Clerk**

It was noted that the bench at the triangle would need replacing in around 3 years time.

### c) Queen's Platinum Jubilee Beacons Project

This would be discussed at the next meeting.

**ACTION: Clerk**

d) Draft Budget 2022/23

The draft budget was presented. Adjustments were made for the bus shelter scheme, ensuring it would be cost neutral to the Council, and the draft precept figure was £4,143 which was a 58.98% increase. Around 20% of this was due to the increased costs for the Clerk, and the remaining 40% was to mitigate against the potential loss of concurrent functions grant, the outcome of which would be known in mid December. It was noted that the tax base figure had not yet been received so this was subject to further change, and the budget and precept would be ratified at the January meeting. **ACTION: Clerk**

**11. Any Further Business (for information only)**

The spring bulbs would be distributed by Dean Hewitt, along with suggested planting locations.

**12. Date of Next Meeting**

Wednesday 26<sup>th</sup> January 2022 7.30pm Runham Village Hall

The meeting closed at 8.45pm.

**CHAIRMAN**