

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Mark Bullent

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 31st January 2024, 7.30pm at Runham Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 25th January 2024

1. **To consider apologies for absence**
2. **Co-option of Parish Councillors**
3. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
4. **Declaration of interest for items on the agenda and applications for dispensation**
5. **To approve the minutes of the meeting held on Wednesday 29th November 2023**
6. **Matters Arising from the Minutes**
 - a. Quiet Lanes – Response from Norfolk County Council
 - b. Broadband Provision – Response from Better Broadband for Norfolk
7. **Finance**
 - a. Financial update 2023/24; and to note receipts since last meeting
 - b. To consider payment of the following:

i. C Moore	Salary Dec 2023 & January 2024 incl uplift	£394.10
ii. HMRC	PAYE Dec 2023 & January 2024	£98.60
iii. C Moore	Expenses Dec 2023 & January 2024	£125.75
iv. Amazon (C Moore)	Acoustic Panels	£480.00
v. DS Carpentry	Replacement Gate	£120.00
 - c. To note payment made between meetings:

vi. Wellers Hedleys	Lease Legal Fees	£1,320.00
vii. Blitz Restoration	Floor Restoration	£1,600.00
8. **Correspondence**
 - a. General Correspondence
9. **Planning**
 - a. New Applications
None.
 - b. Applications considered between meetings
BA/2023/0415/HOUSEH River Cottage, Mautby Marsh Farm, Mautby: Retention of gate and fence for 5 years. **NO OBJECTIONS**
 - c. Decisions
None.
10. **Reports from Councillors and Outside Bodies**
 - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - i. Defibrillator, Runham – update on replacement
 - b. Village Hall Committee Report
 - i. Update on further works at Village Hall
 - ii. Electricity Costs at Village Hall
 - iii. Heating at the Village Hall
 - iv. To consider any remaining works and note funds remaining
 - v. Ongoing maintenance schedule for the Village Hall

- c. Village Green
- d. Policing and Vandalism
- e. SAM2 Results

11. Other Matters

- a. Budget and Precept 2024/25
- b. New Biodiversity Duties

12. Reports from Councillors (for information only)

13. Date of Next Meeting: Wednesday 27th March 2024 7.30pm at Runham Village Hall