

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chair: Mr Mark Bullent

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 26th March 2025 at 7.30pm at Runham Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 20th March 2025

1. To consider apologies for absence
2. Declaration of interest for items on the agenda and applications for dispensation
3. Public Forum
 - a. Public
 - b. County / Borough Councillors
4. To approve the minutes of the meeting held on Wednesday 29th January 2025
5. To consider applications for co-option of Parish Councillor (1 vacancy)
6. Finance
 - a. To note the financial update 2024/25; bank reconciliation; and receipts since last meeting
 - b. To note an amendment to the tax base and reduction on Band D figures
 - c. To note that the bank balance had been transferred to Unity Trust; and to agree moving the Direct Debits for ICO and PWLB to Unity, and closure of the Lloyds account
 - d. To appoint an Internal Auditor for the 2024/25 accounts
 - e. To consider payment of the following:

i. C Moore	Salary February & March 2025	£340.62
ii. HMRC	PAYE February & March 2025	£85.00
iii. Burrell Pest Control	Mole Control Village Green	£220.00
7. Correspondence and Consultations
 - a. General Correspondence
8. Planning
 - a. New Applications
BA/2025/0062/AGR The Workshop, Manor Farm, Manor Farm Track, Mautby: Prior approval for extension to existing steel portal frame farm building.
 - b. Applications considered between meetings
None
 - c. Decisions
None
9. Reports from Councillors and Outside Bodies
 - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - i. Repair of Potholes
 - ii. Mole control at the Churchyard
 - b. Village Hall Committee Report
 - i. To consider prices for any remaining works and note funds remaining
 - c. Village Green
 - d. Policing and Vandalism
 - e. SAM2 Results
10. Other Matters
 - a. To note that the overgrown ditches on County Farms land had been dealt with

- 11. Reports from Councillors (for information only)**
- 12. Date of Next Meeting: Wednesday 28th May 2025 7.30pm at Runham Village Hall**
- 1. To consider a resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following confidential matters:**
 - a. To appoint a Parish Clerk or Locum Clerk**