

# MAUTBY PARISH COUNCIL

*Incorporating the villages of Mautby, Runham and Thrigby*

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr George Gay

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 26<sup>th</sup> January 2022, 7.30pm at Runham Village Hall** for the purpose of transacting the following business:

*C Moore* Parish Clerk 20<sup>th</sup> January 2022

**Covid Precautions:** Councillors and visitors are asked to wear a face covering at all times, except when speaking to an agenda item; and to ensure a suitable distance between people within the Hall. Please be aware that windows will be open for ventilation.

### 1. To consider apologies for absence

### 2. Public Forum

- a. Public
- b. County / Borough Councillors

### 3. Declaration of interest for items on the agenda and applications for dispensation

### 4. To approve the minutes of the meeting held on Wednesday 24<sup>th</sup> November 2021

### 5. Matters Arising from the Minutes

- a. Update on Church Footpath Application
- b. Update on Bus Shelter Project

### 6. Finance

- a. Financial Update 2021/22
- b. To consider payment of the following:
  - i. C Moore Salary Dec 21 – Jan 22 £264.78
  - ii. HMRC PAYE Dec 21 – Jan 22 £66.20
  - iii. C Moore Expenses Dec 21 – Jan 22 £4.05
  - iv. H Searle Poppy Appeal Wreath £40.00
  - v. Target Trees Tree Inspections £276.00

### 7. Correspondence

- a. General Correspondence

### 8. Planning

- a. New Applications  
06/21/0992/F Mautby Workshops, Hall Road, Mautby: Proposed external alterations and associated works to existing workshops to facilitate change of use to two dwellings approved under pp. 06/20/0215/PAD
- b. Decisions  
None.
- c. Applications considered between meetings  
06/21/0963/F 12 Thrigby Road, Runham: Proposed replacement of existing garage with new building 6m x 6m x 4m tall; covered walkway/porch to side elevation with opaque plastic roof; relocation of heating oil tank to front of property. **NO OBJECTIONS**  
06/21/0936/F 11 Thrigby Road, Runham: Proposed rear extension to create annex and front extensions to lounge, study and bedrooms. **NO OBJECTIONS**  
BA/2021/0400/FUL Mautby Marsh Farm, River Cottage, Marsh Farm (Track), Mautby: Detached residential annex. **NO OBJECTIONS**



LOTTERY FUNDED

**9. Reports from Councillors and Outside Bodies**

- a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
- b. Village Green
  - i. Work to Overhanging Branches, Runham Village Green – update
- c. Village Hall Committee Report
- d. Policing and Vandalism
- e. SAM2 Results

**10. Other Matters**

- a. Tree Inspection Report
- b. Memorial Plaque for Shirley Weymouth
- c. Queen's Platinum Jubilee Beacons Project
- d. Agree Budget and Precept 2022/23
- e. Appointment of Internal Auditor 2021/22 Accounts
- f. Agree date of Annual Parish Meeting (suggest immediately prior to May 2022 meeting)

**11. Date of Next Meeting – Wednesday 30<sup>th</sup> March 2022 7.30pm at Runham Village Hall**