

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Mark Bullent

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 11th October 2023, 7.30pm at Runham Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 5th October 2023

1. **To consider apologies for absence**
2. **Co-option of Parish Councillors**
3. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
4. **Declaration of interest for items on the agenda and applications for dispensation**
5. **To approve the minutes of the meeting held on Wednesday 2nd August 2023**
6. **Matters Arising from the Minutes**
 - a. Hall Farm Planning Application – update
 - b. Bus Shelter Project – Update
 - c. Replacement Bench – Update
 - d. To note that the bus shelter has been added to the insurance policy
7. **Finance**
 - a. Financial update 2023/24; and to note receipts since last meeting
 - b. Grant Application: Mautby Church
 - c. To consider payment of the following:

i. C Moore	Salary Aug & Sept 2023	£290.10
ii. HMRC	PAYE Aug & Sept 2023	£72.60
iii. C Moore	Expenses Aug & Sept 2023	£46.95
 - d. To note payment made between meetings:

iv. J Dixon & Son	Bus Shelter Runham	£7,776.00
v. Cowills	Village Hall Interim Payment	£26,203.92
8. **Correspondence**
 - a. General Correspondence
9. **Planning**
 - a. New Applications
None.
 - b. Decisions
None.
 - c. Applications considered between meetings
None.
10. **Reports from Councillors and Outside Bodies**
 - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - i. Defibrillator, Runham – update on replacement
 - b. Village Hall Committee Report
 - i. Lease of Village Hall to Village Hall Committee
 - ii. Ongoing maintenance schedule for the Village Hall
 - c. Village Green
 - d. Policing and Vandalism
 - e. SAM2 Results

11. Other Matters

- a. Parish Partnership Scheme 2024/25
- b. Planning Training
- c. Request for dedication of the new Bus Shelter; and acknowledgement of donor

12. Reports from Councillors (for information only)

13. Date of Next Meetings – Wednesday 29th November 2023 7.30pm at Runham Village Hall