

MAUTBY PARISH COUNCIL MEETING

30 September 2020 at 7 30pm in RUNHAM VILLAGE HALL

MINUTES of the Parish Council **zoom** meeting held on Wednesday 30 September 2020 at the, commencing at 7.30 pm

PRESENT: PCllr Gay - Chairman, PCllr Searle - Vice Chairman, PCllr Bishop, PCllr Bayfield, PCllr Hodgson, PCllr Lamb, PCllr Hewitt, CCllr Thirtle, BCllr Thompson, 3 members of the public and the Clerk Mrs Weymouth

The Chairman thanked PCllr Bishop and her husband for setting up the zoom meeting for the PC. He welcomed the people who had logged into the zoom meeting and reminded them if they wished to speak to raise their arm.

1. PUBLIC PARTICIPATION/BOROUGH COUNCILLOR/COUNTY COUNCILLOR & POLICE

Meeting opened to allow reports to be given

Public participation

Attending for the planning applications – the Chairman stated he will open the meeting to allow them to speak.

Borough Councillor

BCllr Thompson

News from Great Yarmouth as you most probably know the go ahead has been given for the third river crossing to be completed in 2023. The revamp of the Market Place is progressing with work starting 5th October , and the new Leisure centre is progressing.

One good thing to come out of the Pandemic, council is buying property for homeless people to use for up to two Years while they find permanent accommodation. This is something I am keen to see though, as it helps people who have fell on hard times and it is not a good advert for Yarmouth.

Between March 23 and June 30th 153 people were helped so there is a need.

On a Local level we have another 2500 Spring bulbs for Runham and Mautby, and with the Parish Councils agreement I would like to plant on the Five triangle grass areas at Church Farm Mautby, the two at Thrigby Road, Runham Hall and the Phone box Gore. Mixture of crocus, Hyacinth, Mini daffodil and mini Tulip.

Later on in the Agenda we have an application for Eisfords Care Farm for a Butchery. I understand this is a County Farm and must have submitted a Business Plan when the tenancy was granted. As Borough Councillor and as a Parish Council I think we need clarification on what is planned for the site long term before we can agree to any diversification.

At our last meeting in July I mentioned the need of a Bus Shelter for the predominately 12 or so young people who catch the school bus, who are waiting in all weathers.

Firstly this can be put forward as a Parish Partnership scheme with NCC funding 50%. It will need the approval of the Highway Engineer and Justin Le May thinks it is a very worthwhile project and the location looks ideal. Confirmed email 17/9/20.

Secondly following a leaflet drop we have 5 positive responses for a Bus shelter. Also from this newsletter we have a local builder living in Mautby who is prepared to build the shelter, giving local employment.

In the design it is proposed to open the shelter from the rear, giving a permanent stall/bar for the annual fete on the Green. It has also been suggested to call it the Patsy Locke Memorial Shelter, after Patsy who raised hundreds of pounds for local organisations.

The cost is £5000. £2500 fund by NCC Parish partnership . I suggest we ask for donations and fund raise to keep the Parishes actual payment as low as possible, but allow for £2500 in the budget. If you go ahead I will pledge £200 of my Council salary you get you started.

Any further clarification I will happily discuss in item 12, and hope you support this project.

Despite the restrictions imposed on us by the Corona Virus, we continue to strive to make our part of the Borough a better place.

County Councillor

Covid- Test and Trace.

The Governments Test & Trace application has not been as successful as hoped, 69.2% of people have been contacted, as a result, new methods of working have been adopted, these have been approved by Public Health England. Norfolk County Council will now take a greater role along with the District and Borough Councils. Using the data held by the Councils, they will assist in tracing potential Covid 19 infected people that Public Health England have failed to reach. This is likely to be more efficient and hopefully achieve greater success.

Boundary Commission Consultation.

A consultation is currently running until 23rd November 2020, that will change the electoral areas of the 84 divisions in Norfolk. A draft has been produced with recommendations for the new divisions, boundaries and divisional names. This change will have implications for the area. West Flegg is 24% too small in comparison, with only 6185 people on the Electoral Roll. We are currently now likely to be linked with North Caister and Ormesby with a name of Bure Division.

The issues that I have been contacted with since our last meeting are regarding the signage at the entrance to Barn Lane, together with a concern over a local footpath.
If you have concerns or issues that I can assist with don't hesitate in contacting me.

Police

Unable to attend, but sent in the following reports and they have been put on the website:

Crime reports emailed to PCllrs prior to the meeting

Scam report emailed to PCllrs prior to the meeting

Newsletter emailed to PCllrs prior to the meeting

Meeting closed

2. APOLOGIES

PC Potter unable to attend the meeting

PC May unable to attend the meeting

3. DECLARATION OF INTERESTS

PCllr Hodgson and PCllr Bayfield declared an interest on Agenda 21 VH Committee as the PC representatives on that Committee.

4. MINUTES

The Minutes of the PCM held in 29 July 2020 and 26 August 2020 had been distributed to Parish Councillors prior to the meeting.

PCllr Bayfield proposed they be accepted as a true record, seconded PCllr Hodgson, all in agreement - the Minutes are to be signed off.

5. MATTERS ARISING FROM JULY 2020 MEETING

a. Barn Lane

The NCC T junction sign hasn't been removed – NCC chased – CCllr Thirtle is dealing with it.

b. Anglian Water – Sewerage Scheme in Runham

There will be no contact with PC until **2025** when they anticipate being in a position to be able to provide a more definitive start date and they will at that time give an update on the status of the Runham scheme.

c. Runham Footpath

CCllr Thirtle let the PC know that the Archives Section of CH has re-opened – the Footpath Officer is going to look into the Runham footpath by mid October, this is due to the fact they have to book a slot.

d. Parish History

PCllr Lamb reported the Group is having a website set up by two parishioners.

e. Village Green

1. RA – trees overhanging branches with hedgerow intertwining – neighbour to be contacted.

2. VG uneven – this will be looked at later in the year.

f. Runham Church nuisance

Cars parking in the car park – the Police have been informed and they have advised they have been monitoring the area and the nuisance appears to have gone away.

6. RISK ASSESSMENT

Risk Assessment for Sept 2020 including bi weekly checks on the Defibrillator at VH & Mautby BT kiosk.

Risk Assessment Sept 2020

PCllr Lamb reported:

VG – with all the rain there is a large depression

VG trees – in the storm some branches have been broken and laying of the grass

VH gate – the concrete around the bottom of the post needs to be replaced it is a trip hazard
Defibrillator in Runham telephone kiosk
PCllr Bayfield checks emailed and are on file, everything in order
A replacement humidifier fitted
Defibrillator at Mautby telephone Kiosk
The parishioner carrying out checks has emailed the check lists on a fortnightly basis and everything is in order.

7. VANDALISM REPORTS FROM PARISH COUNCILLORS

Nothing reported

8. ACCOUNTS FOR APPROVAL & PAYMENT

Accounts approved for Sept 2020.

Opus Aug 2020	£15.06
Opus Sept 2020	£14.69
S A Weymouth - salary	£88.20
HMRC	£81.80
Westcotec speed sign	£1329.60
+ NCC contribution (should be paid back this month)	£2664.00
Poppy wreaths Runham, Thrigby & Mautby	£60.00
2 planters for outside the VH	£468.00

PCllr Searle proposed they be paid, seconded PCllr Lamb, all in agreement.

Financial statement to July 2020, Cash book and bank reconciliation

Emailed to PCllrs prior to the meeting, these were noted.

PRECEPTS - GRASSCUTTING 2021-2022

November is when estimated Precepts will need to be sent to GYBC – in previous years the PC has extended the contract with their existing contractor – standing orders were amended to take this into account.

PCllr Lamb proposed the current contractor should be contacted to see if he wants to extend his contract for another year, seconded PCllr Searle, all in agreement.

9. STORAGE OF OLD PC DOCUMENTS AND ACCOUNTS IN A CABINET AT THE VHALL

As NCC Archives not wanting to microchip complete files just a summary there could be another storage possibility, by storing Old PC documents in a metal cabinet in the VH.

Several cabinet details forwarded to PCllrs prior to the meeting:

After discussions PCllr Bayfield proposed the Chairman and PCllr Hodgson look at possible locations in the VH for a cabinet – if a 2m tall cabinet is suitable then prices will be obtained, emailed to PCllrs to enable one to be purchased, seconded PCllr Hewitt, all in agreement

10. PLANNING AND EMAILING RESPONSES

PLANNING APPLICATIONS

The meeting opened to allow applicants and neighbours to speak prior to PCllrs decisions.

06/20/0413/F proposed timber cart lodge and removal of existing car port – The Hawthorns, Barn Lane, Runham for Mr Fenn – emailed to PCllrs prior to the meeting – no objections.

06/20/0444/CU change of use from agricultural grain store to butchery – Edfords Care Farm, Browns Lane, Mautby for Mr Howes – emailed to PCllrs prior to the meeting.

After discussions PCllrs view was there is not enough detail for the butchery for them to consider it. However the feeling is that this is not the type of operation that should be carried out when the people 'working' at the Care Farm is people with special needs and mental health issues.

There is not enough detail within the application paperwork and there are concerns at a 'farm shop' being set up when there is another shop just up the road.

NCC highways have not been consulted and there appears to be an issue with parking.

Why was planning permission not be given for change of use.

Not all the neighbours have been consulted.

PLANNING DECISIONS

BA/20/413/FUL – demolition of 2 poultry buildings & concrete grain store, replace with single poultry building - decision emailed to PCllrs prior to the meeting – copy on file

PLANNING ITEMS

06/20/0301/F Grain Store Mr Wharton

A noise assessment has been carried and a copy forwarded to PCllrs, however GYBC Environment Health are not happy with the way the assessment was carried out and they would like a recognised company carrying out the assessment..

Chairman advised the meeting the applicant Mr Wharton sent an email which was forwarded to all PCllrs prior to the meeting which is as follows:

As we have discussed it is our belief that there would be less noise generated from the proposed grain store than is produced from the current grain handling plant. This is based on information received from Marrison's who have been one of the leading most reputable grain handling businesses in East Anglia for many years. The original design and specification of the building took noise very much into consideration hence the positioning of the air intake towards the potato store, silencers and acoustically lined cowls.

However we accept the concerns of the Parish Council and would be prepared to put the following 'belt and braces' measures into place.

- 1) We would build a bund along the western length of the building.
- 2) We would plant trees in the small area to the west of the proposed building.
- 3) Upgrade the silencers by fitting additional pods. These are expensive but effective.
- 4) The air inlet cowls on the eastern side of the fan house can be moved side by side (instead of on top of one another) so as to be extended vertically towards the ground thus reducing noise.
- 5) All 'outlet' vents will be on the front and eastern side of the building.
- 6) Build a secondary frame within the fan house and line out with insulated plasterboard and rockwool.

7) If necessary, only run 2 of the 4 fans between 10pm and 7am. (5pm on a Sundays)

Please also note that the drying and cooling operation would only be in full use for about 4 or 5 weeks per year, perhaps less

We would prefer not to turn the building around. The proposal makes use of the current concrete apron at the front of the building which is important for loading in and out of store. The proposed positioning also means that the noise of forklifts and bright lights is within our yard rather than being exposed to the village.

The suggestion of placing the fan house on the eastern side of the building does not work.

Performance would be compromised too much and the fan house also contains steps up to the central walkway. Access to the walkway at the front and back of the store is preferred for health and safety reasons.

After discussions it was agreed the PC would not comment until the acoustics report has been received.

11. SPEED SIGN

The NCC/Police partnership funding has been received, CCllr Thirtle £1000 and BCllr Thompson £200 balance of £1329.60 including VAT (which will be claimed back at the end of the year), however NCC grant needs to be paid and they will reimburse the PC so an additional £2664 is to be paid this evening.

The NCC paperwork has been completed, including where the signs will be sited and emailed to NCC. Check to see when they will be delivered.

12. NCC PARTNERSHIP BID TO BE SUBMITTED BY 4 DEC 2020 – BUS SHELTER

PCllr Bayfield asked for bus shelter to go on the Agenda

A summary of the Mins regarding a bus shelter in Runham from July 2007 to May 2015 was emailed to PCllrs prior to the meeting.

At the APCM it was agreed no action to be taken.

After discussions PCllr Bayfield proposed the PC apply for a Grant to site a bus shelter on the VG, seconded PCllr Lamb, 4 votes against any action being taken – to be removed from the Agenda.

13. PARISH COUNCIL NOTICE BOARDS

Mr Etheridge was contacted to see if he could quote for carrying out the works, however he hasn't come back to me and he has been contacted a couple of times.

After discussions it was agreed PCllr Lamb would make enquiries with a local tradesman.

14. ZOOM MEETINGS

The Chairman thanked PCllr Bishop for her and her husband's support and help in providing the facility to use their Zoom for the PC meetings.

After discussions PCllr Hewitt proposed PCllr Lamb and PCllr Bishop would provide Zoom for PC meetings, seconded PCllr Bayfield, all in agreement.

15. PARISH COUNCIL WEBSITE/OVERHEAD PROJECTOR & SCREEN

Website – the Chairman has forwarded to PCllr Bayfield & Lamb contact details of a company that could produce/alter the PC website. It was left with PCllr Bayfield to look further into the matter.

Overhead projector and screen – PCllr Lamb cheapest he could get is £515.

PCllr Bayfield proposed to agree in principle to purchasing the equipment, seconded PCllr Hewitt, all in agreement

16. NUMBER OF EMAILS BEING SENT TO PCLLRS

PCllr Hewitt expressed concern at the number of emails being sent to PCllrs. The meeting was advised these are received by the PC and they are sent to keep the PCllrs informed. It was agreed in future they will not be emailed to PCllrs a list will be sent out with the meeting paperwork and a decision will be made if a PCllr wishes to view them and if they should be put on the website.

17. NCC DIVISION OF BOUNDARIES

A consultation is currently running until 23rd November 2020, that will change the electoral areas of the 84 divisions in Norfolk. A draft has been produced with recommendations for the new divisions, boundaries and divisional names. This change will have implications for the area. West Flegg is 24% too small in comparison, with only 6185 people on the Electoral Roll. We are currently now likely to be linked with North Caister and Ormesby with a name of Bure Division.

18. PLANTERS OUTSIDE VH

As one is falling apart PCllr Searle looked online and found recycled plastic raised beds (no bottom) They come flat packed. The size 1220 x 1220 x 420 mm the same size square as what we have at the moment but not as deep, would take less compost.

This would eliminate the need to make good the tarmac or cost of paving slabs.

Black or brown available

Cost £195 each + VAT

Planters are a good deal more expensive and are not big enough to cover the 'patch'

After discussions PCllr Hodgson proposed the PC purchase 2No and to take up the offer of PCllr Hewitt to remove the old planters and site the new, seconded PCllr Lamb, all in agreement.

19. CORRESPONDENCE

Correspondence to 21/9/2020 emailed to PCllrs prior to the meeting, it was agreed no action is to be taken

Correspondence from 21/7/20 to 21/9/20

CORRESPONDENCE

1. Broads briefing Aug 20
2. GYBC wearing face masks
3. Temp road closure
4. NCC – Caister dispose of hazardous waste
5. NCC emergency road closure
6. BA Coastal Adaption Planning document
7. Norwich Western link local access

20. REPORTS FROM PARISH COUNCILLORS

Highways

Concern was expressed at the fact temp road closures emails are not being sent before the closures are in place and the signage is very poor.

Broads Authority

Nothing reported

Street lighting

Nothing reported

Highways

Pot hole MHC near the Bowling Green – NCC to be advised

21. VILLAGE HALL COMMITTEE REPORT

PCllr Hodgson and PCllr Bayfield declared an interest as PC representatives on that Committee.

PCllr Hodgson reported groups are now using the Hall

22. FINAL WORD FROM MEMBERS OF THE PUBLIC

None

Date for the next meeting Wednesday 25 November 2020 at 7 30pm

The Chairman thanked everyone for attending the zoom meeting.

With no further business the meeting closed at 9.35pm

