

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Martin Lamb

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 25th January 2023, 7.30pm at Stokesby Community Centre** for the purpose of transacting the following business:

C Moore Parish Clerk 19th January 2023

1. **To consider apologies for absence**
2. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **To approve the minutes of the meeting held on Wednesday 30th November 2022**
5. **To approve the minutes of the extraordinary meeting held on Wednesday 14th December 2022**
6. **Matters Arising from the Minutes**
 - a. Update on Church Footpath Application
 - b. Update on Bus Shelter Project
 - c. Hall Farm Planning Application – update
 - d. Road markings on junction to concrete road - update
 - e. Broken footpath bridge – update
 - f. Ownership of Village Green – to note Parish Council is confirmed as owner
 - g. Manhole outside Village Hall – to confirm this is fixed
7. **Finance**
 - a. Financial update 2022/23; and to note receipts since last meeting
 - b. To consider payment of the following:
 - i. C Moore Salary Dec 22 – Jan 23 incl. uplift & overtime £487.69
 - ii. HMRC PAYE Dec 22 – Jan 23 £122.00
 - iii. C Moore Expenses Dec 22 – Jan 23 £32.78
8. **Correspondence**
 - a. Great Yarmouth New Local Plan Options Consultation
 - b. General Correspondence
9. **Planning**
 - a. New Applications
None
 - b. Decisions
None.
 - c. Applications considered between meetings
None
10. **Reports from Councillors and Outside Bodies**
 - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - i. Missing defibrillator, Runham
 - b. Village Hall Committee Report
 - i. To note status of urgent repair works

- ii. Village Hall Repair Work – Receive Sealed Bids [the meeting will be closed to the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the tender prices]
- iii. To receive results of Parish Survey
- iv. Agree February meeting date to consider borrowing report and application for borrowing approval (suggest Wednesday 22nd February 2023)

- c. Village Green
 - i. Location of Signs – update
 - ii. Tree Planting - update
- d. Policing and Vandalism
- e. SAM2 Results

11. Other Matters

- a. Agree Grounds Maintenance Contract 2023
- b. Agree Budget and Precept 2023/24

12. Reports from Councillors (for information only)

13. Date of Next Meetings – [TBC: Wednesday 22nd February 2023]; Wednesday 29th March 2023 7pm for Annual Parish Meeting; then Parish Council meeting on the rise of the APM at Stokesby Community Centre