

MAUTBY PARISH COUNCIL MEETING
27 JANUARY 2021 at 7 30pm VIA ZOOM

MINUTES of the Parish Council **zoom** meeting held on Wednesday 27 January 2021, commencing at 7.30 pm

PRESENT: PCllr Gay - Chairman, PCllr Searle - Vice Chairman, PCllr Bishop, PCllr Bayfield, PCllr Hodgson, PCllr Lamb, PCllr Hewitt, CCllr Thirtle, BCllr Thompson, 3 members of the public logged in and the Clerk Mrs Weymouth

The Chairman thanked PCllr Lamb for setting up the zoom meeting for the PC. He welcomed the people who had logged into the zoom meeting and reminded them if they wished to speak to raise their arm.

1. PUBLIC PARTICIPATION/BOROUGH COUNCILLOR/COUNTY COUNCILLOR & POLICE

Meeting opened to allow reports to be given

Public participation

Nothing reported

County Councillor Haydn Thirtle

Reported

Bridleways Cllr Lamb raised concerns regarding the condition of Bridleway 17 and 18 linking to West Caister, these were heavily rutted by agricultural vehicles. The land is owned by County Farms and the tenants have been contacted and advised, I have been told that the work will be rectified, however, the weather in the past few weeks has made effecting a repair very difficult, so there will be a delay until the weather gets better and there is less ground water.

The Parish Council has for sometime been seeking the registration of a footpath, I have been advised that it is very difficult to set out a definite timescale and issue a decision, historically some of these have taken up to four years, however circumstances have changed and hopefully this will bring about a speedier response.

Barn Lane, Runham. The Section of adopted road within Barn Lane is currently on the countywide 2021/22 surface dressing programme.

I will forward the emails from Highways as I appreciate that part of the road is un-adopted and the residents were seeking to get this area repaired at the same time.

Norfolk County Council are in the process of developing a new flood strategy following the flooding in the area on 23rd/ 24th December last year. Three new posts have been created for Flood Risk officers together with 1.5million of funding. Flooding in the County is handled by 36 different organisations, The County Council, Borough Councils, Environment agency and IDBs, Internal Drainage Boards, it is hoped to bring these together in a more cohesive partnership. This is clearly beneficial to all and will be an on going issues. Riparian obligations and understanding is also a concern, the failure to maintain dykes and water courses is evident.

As a Governor at the James Paget Hospital, and albeit they are under considerable pressure, I remain confident in their ability to cope in these very difficult times, elective surgery is very limited, and levels of staff sickness are low in the circumstances,

If I can help in any way, don't hesitate to contact me.

Borough Councillor Adrian Thompson

Reported the following:

Coronavirus still dominates all our lives at the moment. Still collecting food and cash to purchase items for the Yarmouth Food banks, Since March last Year we have collected £6031 as well as food donations. We now work with the Salvation Army, we phone each week and so we provide what they need. This week was small coffee, sugar, potatoes and tinned meat.

There is further money available from the government via the borough council for village halls. Jean has just applied for the latest Closed Business lock down Payment which is for £4000. If successful will bring grants to the Village hall of just short of £15,000.

The noise at Low Road is in the hands of David Addy at Environmental Health who has been out twice, leave it in the hands of the professionals.

The Street light with the top missing was chased up Monday.

In Yarmouth the Market Redevelopment is on course and should be completed for Christmas. The Third river crossing starts any time and the New Leisure Centre is on course.

The Christmas lights in Yarmouth, Gorleston and Hemsby went down well and developing from that numerous buildings are to be floodlit giving an all year round Lighting trail.

It has been a hard Year for many people in different ways, but as a Ward we have been lucky and with the vaccine rolling out and infection rates falling I hope we can soon get back to normal, but I hope a more caring greener approach appreciating what we have.

Police

Unable to attend, but sent in the following reports and they have been put on the website:

Crime reports emailed to PCllrs prior to the meeting

Scam report emailed to PCllrs prior to the meeting

Newsletter emailed to PCllrs prior to the meeting Dec/Jan

Meeting closed

2. APOLOGIES

PC Potter unable to attend the meeting

PC May unable to attend the meeting

3. DECLARATION OF INTERESTS

PCllr Hodgson and PCllr Bayfield declared an interest on Agenda 14 VH Committee as the PC representatives on that Committee.

4. MINUTES

The Minutes of the PCM held in November 2020 had been distributed to Parish Councillors prior to the meeting.

PCllr Lamb proposed with the removal from the Minutes Agenda 6 Risk Assessment 'it was felt with a PCllr carrying out the RAs they should be wearing a high visibility waistcoat' be accepted as a true record, seconded PCllr Bayfield, all in agreement - the Minutes are to be signed off.

5. MATTERS ARISING FROM SEPT 2020 MEETING

a. Anglian Water – Sewerage Scheme in Runham

There will be no contact with PC until **2025** when they anticipate being in a position to be able to provide a more definitive start date and they will at that time give an update on the status of the Runham scheme.

b. Runham Footpath

CCllr Thirtle reported he has chased the NCC Officer same as the PClerk for an update – also reported under Agenda 1.

c. Parish History

PCllr Lamb reported the Group is entering items onto the archive website which is www.runhamvillage.com. It was agreed a note will be placed on the PC website so that people are aware.

d. Replacement planters

PCllr Hewitt stated he has put them together, but has not sited them.

e. Pot hole MHC near the Bowling Green

NCC has advised there isn't a problem at the moment however they will monitor the situation.

f. Improvements to the surface of FP10 BR17 & 18 linking to West Caister BR 15

NCC has spoken to the NC tenants and the works will be rectified, however the weather in the past few weeks has made effecting a repair difficult, so they have agreed to leave it until the weather gets better and there is less water in the ground.

g. Barn Lane – the section of adopted highway has a number of depressions

NCC advised and it has been left with CCllr Thirtle to follow up.

It was reported the private section is in need of repairs – it was left with the residents who live in that section to look into carrying out the repairs – it was suggested possibility of asking NCC Highways to quote for this work.

h. Website

PCllr Bayfield reported there is no further update, however there is a concern that the person that set up the website might be paying the annual fee, this will be looked into.

6. RISK ASSESSMENT

Risk Assessment for Jan 2021 including bi weekly checks on the Defibrillators at Runham BT kiosk & Mautby BT kiosk.

Risk Assessment Jan 2021 UPDATE

PCllr Lamb reported:

Nothing new to report and the items reported at the September meeting update:

Village Green (to be discussed under Agenda 11)

1. RA – trees overhanging branches

2. VG - uneven ground.

Defibrillator in Runham telephone kiosk

PCllr Bayfield checks emailed and are on file, everything in order

Defibrillator at Mautby telephone Kiosk

The parishioner carrying out checks has emailed the check lists on a fortnightly basis and everything is

in order.

7. VANDALISM REPORTS FROM PARISH COUNCILLORS

Fly tipping Mautby – it was reported a blue helium cylinder is on the grass verge 50m NE of the flytipping on the Thrigby Road – this is to be reported to GYBS.

8. ACCOUNTS FOR APPROVAL & PAYMENT JANUARY 2021

Clerk £81.80

HMRC £81.80

Opus Nov £27.08

Opus Dec £25.95

PCllr Lamb proposed they be paid, PCllr Searle seconded, all in agreement

Financial statement to December 2020, Cash book and bank reconciliation

Emailed to PCllrs prior to the meeting, these were noted.

Precepts 2021/2022

As Agenda 6 & 11 Risk Assessment & VG a request is to be sent to GYBC for an additional item to resurface a section of the VG due to it being very uneven and therefore unsafe for people to use. It was left with the Chairman to obtain a quotation from Maple Trees for this work and to cut back the lower branches on the trees.

9. PLANNING

PLANNING APPLICATIONS

None

PLANNING DECISIONS

06/20/0541/F The Brambles, Barn Lane dem a car port and erect a garage – no objections

PLANNING ITEMS

None

10.SAM sign

PCllr Searle left the zoom meeting at 8 28pm

Zurich insurance (as per their email) will cover the signs both PL and damage. Risk assessments needed to fit the signs, moving them, changing batteries and any other work surrounding them - if there is a claim the underwriters will need a copy of the document. Needed adequate PPE and/or training is provided for any of the volunteers.

If the signs are loaned to Stokesby PC Zurich will not be able to provide cover for PL, if there was a written agreement in place with Stokesby to confirm they are responsible for them whilst they have them, cover for damage to the signs would be in place, provided they are not negligent in their use of them. They will also need to ensure they follow guidelines in using and installing

Stokesby PC agreement and schedule when they will have them 6 wks a year – they will have to obtain permission where they intend to site from NCC and a copy of NCC Memorandum is to be forwarded to them.

PCllr Lamb stated he would be happy to be one of the four volunteers for Mautby, the other three are:

PCllr Bayfield

PCllr Hewitt

Mr Bullent

It was agreed to get the sign delivered and until sited PCllr Bayfield will keep it in her garage.

SAM SIGN SHARED USAGE AGREEMENT

After discussions PCllr Bayfield proposed a fee of £25 for the 1st year, thereafter taking into account the cost of the insurance, seconded PCllr Hewitt, all in agreement.

PCllrs to approve the agreement prior to be sent to Stokesby for the approval and signatory.

AGREEMENT between MAUTBY Parish Council and STOKESBY with Herringby Parish Council

SHARED USAGE OF SAM 2 traffic monitoring equipment owned by Mautby Parish Council

Mautby Parish Council agreed to loan the equipment to Stokesby Parish Council and agree to co-operate with each other as follows:

TERMS

1. This agreement will be effective from 2021 and will be for one year and continue with one year extensions

2. Permitted length of usage : 7 DAYS – 6 TIMES PER YEAR
Dates will be pre-arranged in advance for the year by mutual agreement.
3. Compliance: Usage must comply with Norfolk County Council memorandum of understanding regarding use of temporary speed awareness messaging (attached)
4. Insurance: Whilst Mautby Parish Council is responsible for insuring the equipment, Stokesby Parish Council shall be responsible for ensuring Public Liability cover when equipment is used in the parish of Stokesby and they would be liable for the £100 excess for any claim for damage while the unit is being used by them.
5. Obligations of access and security: Designated persons responsible whilst in the parish of Stokesby (all those to be named and listed).....
6. Contribution for usage: first year £25 thereafter taking into account the cost of Mautby Parish Council to insure and figure will be mutually agreed.

Signed on behalf of Mautby Parish Council.....
Chairman

Signed on behalf of Stokesby Parish Council.....

Stokesby PC will be sent a copy of the Agreement once approved by PCllrs for them to agree, sign and return.

11.VILLAGE GREEN

After discussions it was agreed to get a quotation from Maple Trees to level the uneven section, add earth and seed – this work would be left until March 2021. Maple Trees to crown lift the trees on the PC section of the VG. The cost of this work will be sent to GYBC to see if they will increase the Concurrent Grant for 2021/22 to cover the cost.

12. CORRESPONDENCE

Correspondence to 22 January 2021 emailed to PCllrs prior to the meeting, it was agreed no action is to be taken

Correspondence from 18/11/20 to 22/1/21

- a.EA two offshore windfarm
- b.EA two offshore windfarm – additional land
- c.EA two offshore windfarm – update rule 13
- d.Eastern Region Highways – roadworks A47 survey
- e.BA briefing Xmas
- f.Norwich western link update
- g.Broads Local Access Forum vacancy for a member

13. REPORTS FROM PARISH COUNCILLORS

Highways

a.Flooding – broken drainage pipe adjacent to Council Houses – Thrigby Road – NCC already advised.

b.Mautby – Lacons Corner triangle

NCC requested to look into the safest way forward either to raise or tarmac over.

Broads Authority

Nothing reported

Street lighting

Nothing reported

PCllr Lamb moving from the parish

He advised the meeting he will be moving to Thurne and he isn't sure if he will need to resign, however he will still own land in the parish. It was agreed GYBC Monitoring Officer to be contacted for guidance. *Zoom meetings* he advised he is happy to facilitate them – the meeting was advised that PCllr Bishop is jointly facilitating them. PCllr Bishop advised she would be happy to carry on.

Risk Assessments he would be happy to carry on – PCllr Hewitt proposed if PCllr Lamb cannot carry on providing the service on the RAs he would be happy to take over that role, seconded PCllr Bayfield, all in agreement.

SAM signs he would be happy to carry on as part of the team to move the signs

14.VILLAGE HALL COMMITTEE REPORT

PCllr Hodgson and PCllr Bayfield declared an interest as PC representatives on that Committee.

PCllr Hodgson reported with the lockdown as much as the VH isn't being used it is being cleaned on a regular basis.

PCllr Hodgson reported:

- 1.The VH does not need CAN to be renewed, they will be advised accordingly.
2. GYBC Grant for the VH has been applied to cover the addition lockdown of £4000.
3. Lettings – GYBC has booked the VH for the May 2021 elections – a copy of the VH RA has been forwarded to them as requested.

15. FINAL WORD FROM MEMBERS OF THE PUBLIC

None

Date for the next meeting 31 March 2021 at 7 30pm

The Chairman thanked everyone for attending the zoom meeting.

With no further business the meeting closed at 8.50pm

