

**Minutes of the Meeting of Mautby Parish Council held on
Wednesday 29th January 2025 at 7.30pm at Runham Village Hall**

Present: Mark Bullent (Chairperson)
Amanda Bayfield
Vivyan Bishop
Ruth Easter
Jean Hodgson
Catherine Moore, Parish Clerk

Also present: 5 members of the public.

1. Apologies for Absence

Apologies for absence were received from Sarah Flatman.

2. Co-option of Parish Councillors

There had been no applications for co-option.

3. Public Forum

a) Public

A member of the public noted that the hedge at the top of Market Lane near Back Lane needing trimming.

A member of the public noted that a public footpath should be moved nearer to Filby, Adrian Thompson noted that the Filby Neighbourhood Plan had an ambition to introduce a trod path from Filby Heath to Filby, which would connect with that footpath. Adrian Thompson would arrange for Filby Parish Council to discuss this.

A member of the public noted that there were numerous potholes on Mill Road, these had been sent to the Clerk and would be reported to Norfolk County Council.

ACTION: Clerk

b) County Councillor

Not present.

c) Borough Councillor

Adrian Thompson reported that the moles on the Village Green would be dealt with, this was delayed due to a bereavement in the contractors family.

The sewerage scheme had been approved on the 5 year plan, and Anglian Water were being pressed for a firm year for delivery.

Devolution looked to be going ahead, and Adrian was concerned about the lack of consultation. This would remove Norfolk County Council and all the district / borough councils, and replace with a single Mayoral authority for Norfolk and Suffolk. This was expected to be delivered by 2028.

Adrian congratulated the Village Hall Committee on getting the grant for solar panels. Adrian would be donating £220 from his salary, together with £1,400 from the ShedShop. Adrian was thanked for this generous donation. It was confirmed that the Village Hall Committee was handling and paying for the solar panel work, the Clerk noted that this could not go through the Parish Council and therefore the VAT could not be reclaimed.

4. Declaration of Interest for items on the agenda

Amanda Bayfield and Jean Hodgson declared an interest in the Village Hall as members of the Village Hall Committee.

5. Minutes of the meeting held on Wednesday 27th November 2024

The minutes of the meeting were **agreed** and signed by the Chairperson, proposed by Amanda Bayfield, seconded by Mark Bullent, all in favour.

6. Matters Arising

a) Repair of Potholes

Ruth Easter reported that the list had been sent to the Clerk, together with a tree obstructing a footpath.

ACTION: Clerk

7. Accounts for Approval and Payment

a) Financial Update 2024/25

The financial update was presented, noting that the Council had £15,127.34 in the bank at 31st December 2024. Of this, £11,140.86 was in earmarked reserves, which included £2,240.86 in the Village Hall Repairs fund. Receipts since the last meeting were:

➤ £11.64 - Lloyds Interest

b) Payments

It was **agreed** to pay the following, proposed by Mark Bullent, seconded by Jean Hodgson, all in favour:-

C Moore	Salary December 2024 & January 2025	£392.10
HMRC	PAYE December 2024 & January 2025	£98.00

8. Correspondence and Consultations

a) Great Yarmouth Community Infrastructure Levy Draft Charging Schedule
No comments.

b) Great Yarmouth Local Plan Pre-Submission Document
No comments.

c) General Correspondence
None.

9. Planning

a) New Applications

06/24/0886/F Cuckoos Barn and Wymers Barn, Hall Road, Mautby: Retrospective application for landscaping works, erection of fencing to create residential enclosures, and change of use of former industrial curtilage land into residential curtilage of existing dwellings.

The applicant noted that permitted development only gave a small curtilage for residential, the application sought to formalise the larger garden area. It was **agreed** to support the application, proposed by Mark Bullent, seconded by Amanda Bayfield, all in favour.

ACTION: Clerk

b) Applications Considered Between Meetings
None.

c) Decisions
None.

10. Reports from Councillors and Outside Bodies

a) General Village Maintenance

Ruth Easter reported that someone had cut away from the base of the streetlight, however nothing had been replaced. Adrian Thompson would chase this up with Great Yarmouth Borough Council.

ACTION: AT

There had been work in the last few months for grups. The Blanks Close ditch issue had not been a further problem. A member of the public noted that there were some very overgrown ditches, however the tenant farmer had said that it wasn't their responsibility. The Clerk requested that the locations be sent, and she would speak with County Farms about this.

ACTION: Clerk

It was noted that there was running water in Mautby Lane, Mark Bullent would email the details to the Clerk for reporting.

ACTION: MB / Clerk

b) Village Hall Committee Report

Amanda Bayfield noted that there would be a meeting to discuss a potential village fete, it was noted that the mole issue needed dealing with before this could be held. The time and date would be circulated. The Committee had a new Facebook page. Thanks were given to the Poors Trust for their donation of £640. An auditor had been appointed for the end of year accounts.

Lunch Club was cancelled in January due to other commitments. Lunch Club was the second Monday of the month.

An Asbestos Management Plan had been drafted and was felt to be appropriate.

The bulbs were still to be planted, these need to be put into pots to be stood into hard standing areas.

The solar panels would be installed next week. This would be advertised on Facebook as a good news story.

There was £2,240.86 remaining in the Village Hall fund from the lease premium. This could be donated back to the Committee or retained for spending on the Council's responsibilities towards the Hall.

The risk management matters of the Hall was dealt with on a monthly basis.

c) Village Green

Mole issue – covered earlier.

d) Policing and Vandalism

PC Callum Ball had sent his apologies.

e) SAM2 Results

This was still being moved around. There had been an issue with the sign where a spider had made a nest, this had been dealt with.

11. Other Matters

a) Budget and Precept 2025/26

The budget was discussed and **agreed**, proposed by Mark Bullent, seconded by Ruth Easter, all in favour. It was **agreed** to set the precept at £15,108, (Band D £99.39, 7.42% increase) proposed by Mark Bullent, seconded by Ruth Easter, all in favour.

ACTION: Clerk

b) Recruitment of Parish Clerk

It was noted that the Clerk would be leaving the Council on or before 31st March 2025. It was **agreed** to advertise on the same terms as the current role, proposed by Amanda Bayfield, seconded by Jean Hodgson, all in favour. Amanda Bayfield, Mark

Bullent and Vivyan Bishop were appointed to shortlist applications and interview candidates.

ACTION: Clerk

12. Reports from Councillors (for information only)

Ruth Easter noted that the Earth Day litter pick for 2025 would be arranged for Saturday 19th April 2025, and asked whether the Village Hall Committee could do refreshments. This could be advertised in the Village Hall Newsletter.

Quiz Night at the Village Hall would be on 1st March 2025.

Mark Bullent said that he would arrange for a map to be available for Parish Council meetings. It was noted that the projector needed to be used at meetings.

A member of the public noted that some tiles had come off of the church roof, this would be reported to the PCC.

A member of the public noted that the digger cleaning out the grips, with the spoil going into ditches, causing it to wash in and block. Water was not getting away. The Clerk would speak with Highways about this.

ACTION: Clerk

A member of the public noted that the hedge at Mautby Lane / Main Road was overgrown, Adrian Thompson would look into this as it was in Filby.

ACTION: AT

13. Date of Next Meeting

Wednesday 26th March 2025 7.30pm, Runham Village Hall.

The meeting closed at 8.35pm.

CHAIRMAN