

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Martin Lamb

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 1st March 2023, 7.30pm at Stokesby Community Centre** for the purpose of transacting the following business:

C Moore Parish Clerk 23rd February 2023

1. **To consider apologies for absence**
2. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **Correspondence**
 - a. Draft Coastal Adaptation Supplementary Planning Document Consultation
 - b. General Correspondence
5. **Planning**
 - a. New Applications
069/23/0035/F Land r/o 7 Blanks Close, Hall Road, Mautby: Retrospective application for change of use of land from agricultural use to domestic curtilage; erection of summerhouse and temporary swimming pool.
6. **Finance**
 - a. To review 2023/24 Budget with revised borrowing and Village Hall repair figures
 - b. To approve budget forecast 2024/25
7. **Village Hall**
 - a. To receive, consider and agree the borrowing approval report and draft application
 - b. Resolution regarding application for Borrowing Approval
 - c. Delegated authority to the Clerk to make factual clarifications on matters not requiring decision in relation to borrowing approval; draw down loan and appoint preferred contractor once funding is confirmed; and to make interim payments to contractor as required by contract in consultation with Chairman and Vice Chairman of Council.
 - d. Appointment of VAT Consultant
 - e. Letters to local businesses re: sponsorship

Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the next item of business:

 - f. To evaluate the tenders received and agree a preferred contractor
8. **Date of Next Meetings – Wednesday 29th March 2023 7pm for Annual Parish Meeting; then Parish Council meeting on the rise of the Annual Parish Meeting at Stokesby Community Centre**