

# MAUTBY PARISH COUNCIL

*Incorporating the villages of Mautby, Runham and Thrigby*

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Mark Bullent

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 2<sup>nd</sup> August 2023, 7.30pm at Stokesby Community Centre** for the purpose of transacting the following business:

*C Moore* Parish Clerk 27<sup>th</sup> July 2023

1. **To consider apologies for absence**
2. **Co-option of Parish Councillors**
3. **Public Forum**
  - a. Public
  - b. County / Borough Councillors
4. **Declaration of interest for items on the agenda and applications for dispensation**
5. **To approve the minutes of the meeting held on Wednesday 17<sup>th</sup> May 2023**
6. **Matters Arising from the Minutes**
  - a. Hall Farm Planning Application – update
7. **Finance**
  - a. Financial update 2023/24; and to note receipts since last meeting
  - b. To consider payment of the following:

i.	C Moore	Salary June & July 2023	£290.10
ii.	HMRC	PAYE June & July 2023	£72.60
iii.	C Moore	Expenses June & July 2023	£5.23
iv.	Information Commissioner	Annual Fee	£35.00
  - c. To note payment made under delegated authority between meetings:

v.	Cowills Builders Limited	Village Hall – Staged Payment	£23,677.32
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8. **Correspondence**
  - a. Parish Partnership Scheme 2024/25
  - b. General Correspondence
9. **Planning**
  - a. New Applications  
None
  - b. Decisions  
None.
  - c. Applications considered between meetings  
None.
10. **Reports from Councillors and Outside Bodies**
  - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
    - i. Defibrillator, Runham – update on replacement
  - b. Village Hall Committee Report
    - i. Progress report on Village Hall works
    - ii. Lease of Village Hall to Village Hall Committee
    - iii. Ongoing maintenance schedule for the Village Hall
    - iv. Village Hall re-opening event
  - c. Village Green
  - d. Policing and Vandalism
  - e. SAM2 Results

**11. Other Matters**

- a. Bus Shelter Project – revised proposal

**12. Reports from Councillors (for information only)**

**13. Date of Next Meetings – Wednesday 27<sup>th</sup> September 2023 7.30pm at Runham Village Hall (an additional meeting will take place in August 2023 if there is Village Hall business to discuss)**