

MAUTBY PARISH COUNCIL MEETING
5 May 2021 at 7 30pm VIA ZOOM

DRAFT MINUTES of Special Parish Council **zoom** meeting held on Wednesday 5 May 2021, commencing at 7.30 pm

PRESENT: PCllr Gay - Chairman, PCllr Searle - Vice Chairman, PCllr Bishop, PCllr Hodgson, PCllr Lamb, PCllr Hewitt, CCllr Thirtle, no members of the public logged in and the Clerk Mrs Weymouth

The Chairman thanked PCllr Bishop for setting up the zoom meeting for the PC. He welcomed the people who had logged into the zoom meeting and reminded them if they wished to speak to raise their arm.

1. PUBLIC PARTICIPATION/BOROUGH COUNCILLOR/COUNTY COUNCILLOR & POLICE

Meeting opened to allow reports to be given

Public participation

No one in attendance

County Councillor Haydn Thirtle

Reported JPUH has 10 covid patients, they have carried out 30,000 covid injections at the hospital and Market Gates, without employing any additional staff. They have restarted elective surgery although there is quite a backlog.

NCC nothing to report due to the elections.

Borough Councillor Adrian Thompson

Not in attendance

Police

They have advised windows have been broken at Thrigby Church and Billockby Church, due to this damage they are visiting Runham Church to ensure no damage is carried out there.

Meeting closed

2. APOLOGIES

PCllr Bayfield another commitment

PC Potter unable to attend the meeting

PC May unable to attend the meeting

3. DECLARATION OF INTERESTS

VH Committee – PCllr Hodgson as a Committee member

4. SAM SIGN RISK ASSESSMENT

The draft was emailed to PCllrs prior to the meeting.

After discussions PCllr Hodgson proposed the draft be accepted, seconded PCllr Bishop, all in agreement. A copy of this RA is to be forward to Zurich.

RISK ASSESSMENT

Installation/demounting of SAM 2 Portable Speed sign

In accordance with manufacturer's (Wescotec) instructions on metal poles at a height of approx 2m (to bottom of sign) in approved locations. (By persons experienced in carrying out similar tasks and use of the required tools)

Hazard: Passing Traffic (being run into by passing vehicle).

Precaution: work on grass verge, keep out of road, wear hi-vis outer garment. Only carry out work during daylight.

If necessary locate vehicle in road with flashing amber hazards as protection and/or use traffic cone as additional warning depending on visibility distance at that point

Hazard: Work at height

Precaution: If beyond reach from ground level, use a stepladder verified to be in good condition in accordance with HSE INDG455 (attached)

Hazard: Manual handling.

Precaution: mounting bracket to be fixed in place in advance. Two persons of adequate strength & ability to lift and position sign. Also to remove.

Hazard: Potentially slippery grass surface (if wet)

Precaution: Wear slip resistant safety footwear as required.

Hazard: Extremely adverse weather

Precaution: do not carry out task if excessively wet, windy or icy.

Hazard: Cuts to hands

Precaution: wear cut resistant gloves

Hazard: falling/dropped sign

Precaution: sign lifted and held by 2 persons. Wear head protection if below sign.

Keep any other persons (eg passing pedestrians) clear during work.

Review this assessment and the prevailing situation prior to each mounting/demounting of sign.

PCllr Hewitt reported the sign has been installed to-day adjacent to the Council Houses, in a months time it will be moved adjacent to Barn Lane. Three locks have been used to secure the sign.

The Chairman thanked him and PCllr Lamb for carrying out this work, with the data the sign provides it should show if the traffic is slowing down.

5.AUDIT OF ACCOUNTS

a.To appoint the PC internal auditor

Previously it has been PCllr Searle. PCllr Lamb proposed PCllr Searle be appointed for year ending 31 March 2021, seconded PCllr Bishop, all in agreement.

b.To appoint internal auditor

Previously it has been David Balls. PCllr Lamb proposed Mr Balls carries out the internal audit again for year ending 31 March 2021, seconded PCllr Hewitt, all in agreement.

6. ANY URGENT BUSINESS

a.PLANNING APPLICATION FOR CONSIDERATION

BA/2021/0136/A Manor Farm replacement steel portal framed building which was discussed at the March 2021 PC meeting as GYBC 06/21/0168/PAD prior approval notification for proposed demolition of old agricultural building and replace with new steel portal frame building – Manor Farm for E Wharton which PCllrs had no objections. The BA has emailed today the PA as GYBC is not the authority for this application it is the BA. After discussions PCllrs agreed – no objections as it is the same as GYBC.

b. DUMPING RUBBISH

It was reported grass has been dumped in a couple of field openings, it would appear someone is having a patio laid – it has been removed.

c. HIGHWAYS

NCC has top chipped the highway, but no repairs to the highway has been carried out so there are depression filling up with rainwater.

d. VIEWING SCREEN

PCllr Lamb reported he has had to get additional quotations as the original one is no longer available. The one that is suitable will be ordered and the invoice forwarded to the PClerk for payment via her CC, a copy of this invoice to be forward to PCllr Hodgson as the VH Committee is discussing a donation towards the cost on the 20 May 2021.

CCLLR THIRTLE

The Chairman thanked Haydn for his support and work he has carried out for the PC over the last four years as the County Councillor.

Date for the next meeting will be the APM on the 26 May 2021 commencing at 7pm followed by the APCM commencing around 7 30pm. Tea and coffee will not be provided at these meetings due to the covid lockdown just finished.

The Chairman thanked everyone for attending the zoom meeting.

With no further business the meeting closed at 7.45pm

