

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Mark Bullent

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 27th March 2024, on the rise of the Annual Parish Meeting at Runham Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 21st March 2024

1. **To consider apologies for absence**
2. **Co-option of Parish Councillors**
3. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
4. **Declaration of interest for items on the agenda and applications for dispensation**
5. **To approve the minutes of the meeting held on Wednesday 31st January 2024**
6. **Matters Arising from the Minutes**
 - a. Replacement of rotten lampposts
 - b. Repair of Potholes
 - c. B-Line
7. **Finance**
 - a. Financial update 2023/24; and to note receipts since last meeting
 - b. To consider payment of the following:

i. C Moore	Salary February & March 2024	£310.90
ii. HMRC	PAYE February & March 2024	£77.80
iii. C Moore	Expenses February & March 2024	£12.15
iv. S Bloomfield	Flooring, Village Hall	£849.95
v. Runham Village Hall	Electricity Donation	£300.00
vi. Norfolk PTS	New Councillor Training	£55.00
vii. Andrew Etheridge	Village Hall Decorating	£3,216.00
8. **Correspondence and Consultations**
 - a. Great Yarmouth First Draft Local Plan Consultation
 - b. Great Yarmouth Preliminary Consultation on Potential Community Infrastructure Levy Rates
 - c. General Correspondence
9. **Planning**
 - a. New Applications
None
 - b. Applications considered between meetings
None
 - c. Decisions
BA/2023/0415/HOUSEH River Cottage, Mautby Marsh Farm: Erection of fence in garden for dog safety. **APPROVED**
10. **Reports from Councillors and Outside Bodies**
 - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - b. Village Hall Committee Report
 - i. Update on further works at Village Hall and additional works required
 - ii. Drainage and soakaways
 - iii. Heating at the Village Hall
 - iv. To consider any remaining works and note funds remaining

- v. Ongoing maintenance schedule for the Village Hall
- vi. Opening Event
- c. Village Green
 - i. Mole control
- d. Policing and Vandalism
- e. SAM2 Results

11. Other Matters

- a. Mains Sewerage to Parish
- b. Biodiversity Policy
- c. Review Asset Register and Insured Assets
- d. Review of Policy Documents
 - i. Data Protection Policy and Privacy Statement
 - ii. Health and Safety Policy
 - iii. Financial Regulations
 - iv. Standing Orders

12. Reports from Councillors (for information only)

13. Date of Next Meeting: Wednesday 22nd May 2024 7.30pm at Runham Village Hall