

**Minutes of the Meeting of Mautby Parish Council held on
Wednesday 29th March 2023 at 8pm at Stokesby Community Centre**

Present: Martin Lamb
Amanda Bayfield
Vivyan Bishop
Mark Bullent
George Gay
Dean Hewitt
Jean Hodgson
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson, and 1 member of the public.

1. Apologies for Absence

There were no apologies for absence.

2. Public Forum

a) Public

A member of the public asked for an update on the village hall. It was noted that some parts of the process were confidential. The Clerk reported that the borrowing approval application was being expedited due to the risk of increasing costs, and it was hoped that the Council would have a response within the next week. The chosen contractor had been asked to supply the additional information and final quote by the end of the week, and would be appointed as soon as loan and grant money was received.

The practicalities of managing the project would need to be agreed, with a single point of contact agreed for the contractors.

Adrian noted that the Openreach issues should have been resolved ten days ago, and the relevant people were now talking to each other.

b) County Councillor

Not present.

c) Borough Councillor

Nothing further to report.

d) Police

Not present, reports were circulated as received.

3. Declaration of Interest for items on the agenda

Amanda Bayfield and Jean Hodgson declared an interest in the Village Hall as Trustees.

4. Minutes of the meeting held on Wednesday 25th January 2023

The minutes of the meeting were **agreed** and signed by the Chairman, proposed by Vivyan Bishop, seconded by Mark Bullent, all in favour.

5. Minutes of the meeting held on Wednesday 1st March 2023

The minutes of the meeting were **agreed** and signed by the Chairman, proposed by Vivyan Bishop, seconded by Mark Bullent, all in favour.

6. Matters Arising

- a) Church Footpath Application Update
No update.
- b) Hall Farm Planning Update
No update.
- c) Road Markings on junction on concrete road
Completed.
- d) Broken Footpath Bridge
Completed.

7. Accounts for Approval and Payment

- a) Financial Update 2022/23
The financial update was presented, noting that the Council had £9,119.05 in the bank at 31st March 2023 (projected balance). Of this, £8,124 was in earmarked reserves.
- b) Internal Auditor
It was **agreed** to appoint Kerrie Wilton as Internal Auditor at a cost of £50, proposed by Martin Lamb, seconded by Amanda Bayfield, all in favour.
- c) Payments
It was **agreed** to pay the following, proposed by Jean Hodgson, seconded by Mark Bullent, all in favour:-

C Moore	Salary Feb & Mar 23 incl overtime	£491.20
HMRC	PAYE Feb & Mar 23	£122.60
C Moore	Expenses Feb & Mar 2323	£33.05
Stokesby Village Hall	Hall Hire	£60.00
Amanda Bayfield	Chicken Wire	£17.58

8. Correspondence

- a) General Correspondence
None.

9. Planning

- a) New Applications
None.
- b) Decisions
None.
- c) Applications Considered Between Meetings
None.

10. Reports from Councillors and Outside Bodies

- a) Risk Assessments and Defect Reports
A claim had been raised for the stolen defibrillator, this was waiting for the replacement price. It was confirmed that the Runham defib was donated by the Ambulance Service and was owned by the PC, and that the Mautby one was owned and maintained by a local charity.
ACTION: AB

Vivyan Bishop reported a pothole in Barn Lane outside Applewood, the Clerk was asked to report this.

ACTION: Clerk

a) Village Hall Committee Report

The VAT consultant had been contacted regarding the revised timescales for the project.

The letter to businesses was discussed, a draft had been put together and would be worked on. The scheme of reward was discussed, and the modified letter would be circulated.

ACTION: AB

An asbestos survey was required before work could begin, the Clerk had approached five companies and received two prices. It was **agreed** to appoint ID Asbestos, asking them if they could match the other price, for a copy of their risk assessment, and timescales to carry out works, proposed by Amanda Bayfield, seconded by Mark Bullent, all in favour.

ACTION: Clerk

b) Village Green

The work to lift the signs was still to be completed.

c) Policing and Vandalism

The vandalism at the Mill and the Church had been potentially identified as youths.

11. Other Matters

a) Elections 2023

Councillors were reminded that nominations needs to be submitted by 4pm on Tuesday 4th April 2023, and that an appointment was required at the Borough Council.

b) Bus Shelter Project

A revised design and price had been submitted by Borough Councillor Adrian Thompson, this was considered and it was noted that the slab base would not be installed by a contractor with a permit to work adjacent to the highway. It was felt that the design was not in keeping with the rustic design that was anticipated. The Parish Partnership Scheme funding had been extended for a further 12 months, and the Clerk would ask Littlethorpe for an updated price.

ACTION: Clerk

It was **agreed** to continue to seek funding for the more expensive shelter, proposed by Amanda Bayfield, seconded by Dean Hewitt, all in favour. Adrian was thanked for his suggestion and generous offer.

12. Reports from Councillors (for information only)

Dean Hewitt wished to place on record the Council's thanks to George Gay for his years as Chairman; to Martin Lamb for stepping up as Chairman; to Adrian Thompson for his support during his time as Borough Councillor; and to the Clerk for the work that she had put into the Village Hall situation. Martin Lamb thanked the Councillors for their contributions.

13. Date of Next Meeting

Wednesday 17th May 2023 7.30pm Annual Parish Council Meeting, Stokesby Community Centre.

The meeting closed at 8.55pm.

CHAIRMAN