

**Minutes of an Extraordinary Meeting of Mautby Parish Council held on
Wednesday 14th December 2022 at 7.30pm at Stokesby Community Centre**

Present: Martin Lamb (Chairman)
Amanda Bayfield
Vivyan Bishop
Mark Bullent
Dean Hewitt
Jean Hodgson
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson and 5 members of the public.

1. Apologies for Absence

Apologies for absence were received from George Gay.

2. Public Forum

a) Public

The Chairman thanked all those who had been involved in working on the Village Hall issues.

A builder attended and presented his report, and suggested an approximate budget figure of £50,000. It was noted that this needed to be broken down into the structural work including the upper ceiling; and the electrical, lighting and heating work, as the Parish Council was only responsible for some parts. It was noted that there was a lean on the gable end which needed to be assessed for structural integrity. It was understood that the Parish Council would be responsible for the structural matters including the upper ceiling, and that the electrics and heating would be the responsibility of the Committee.

The builders advised that these works could be broken down into stages of urgency as part of the quote. It was expected that the works would take around four to six weeks. The rafters could not be assessed until the owl faeces was removed, and the plasterboard fixing to the existing rafters would rely on those rafters being sound. It was noted that the gutters needed some attention.

3. Declaration of Interest for items on the agenda

Amanda Bayfield and Jean Hodgson declared an interest as members of the Village Hall Committee.

4. Village Hall

a) Repairs – Latest Position

It was noted that the Village Hall had funds of around £29,000, £24,000 was received in Covid grants and some of this had been spent already. The Clerk went through the figures for a loan, noting that community consultation was a requirement

It was asked whether the village hall could lend the Parish Council the funds until a loan could be obtained. It was suggested that the future precept should include a sum for the maintenance of the Village Hall, and a sum to donate to the Village Hall Committee.

The Parish Council would look at the quote, and the Village Hall Committee would meet to discuss their contribution and terms, and the following process would be followed:

1. Quote to be obtained from builder

2. VHC to meet to discuss funds that can be released and whether they would be gifted or loaned.
3. Immediate urgent water tightening works to be undertaken up to the delegated value of £4,000. Urgent works defined as: stopping the water getting in. Once watertight and owl tight, then getting the remaining works to the plasterboard done.
4. Consultation to be circulated with a deadline of Friday 20th January 2023, to be re-drafted by the Village Hall Committee and circulated to the Councillors for circulation.
5. Specification to go out on Contracts Finder for tender.

The Clerk expressed concern regarding the potential for runaway costs if the ceiling rafters proved to be unusable and that the Council could start and commit to works, and then being in a position that it cannot be financially fulfilled.

The Clerk noted that the contract needed to go out to tender on Contracts Finder as it was over £25,000, and would check whether it was required to be sealed bids.

The Chairman proposed a vote of thanks to the Clerk for the work she had undertaken so far on this matter, proposed by Martin Lamb, seconded by Jean Hodgson, all in favour.

5. Date of Next Meeting

Wednesday 25th January 2023 7.30pm, Stokesby Community Centre.

The meeting closed at 9.15pm.

CHAIRMAN