

MINUTES OF MAUTBY ANNUAL PARISH MEETING HELD ON WEDNESDAY 26TH MARCH 2025 AT 7PM AT RUNHAM VILLAGE HALL

The Parish Council Chairman, Mark Bullent, presided and the following Councillors were present:-

Jean Hodgson; Ruth Easter; Sarah Flatman; Vivyan Bishop. The Parish Clerk, Borough Councillor Adrian Thompson and 3 members of the public were also present.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Amanda Bayfield, Bobbie Walsh and Shirley Travis.

2. MINUTES OF THE MEETING HELD 29th MARCH 2024

The minutes were **agreed** and signed by the Chairman, proposed by Ruth Easter, seconded by Mark Bullent, all in favour.

3. PARISH COUNCIL REPORTS

a. Chairman's Report

Mark Bullent gave his report (Appendix A).

b. Financial Report

The Financial Report was presented by the Clerk (Appendix B). The draft accounts were noted.

4. REPORTS FROM OUTSIDE BODIES

a. Borough Council – Adrian Thompson

Adrian Thompson would give his report in the Parish Council meeting.

b. County Councillor Andy Grant

Not present, no report.

c. Police – PC Callum Ball

Not present, no report.

5. VILLAGE ORGANISATIONS AND OTHER REPORTS

i. Runham Village Hall Committee

Jean Hodgson gave the Village Hall report (Appendix C).

ii. Mautby Church

The written report from Mautby Church was read (Appendix D).

iii. Runham Church

The written report from Runham Church was read (Appendix E).

iv. Thrigby Church

No report.

6. GENERAL PARISH ISSUES

A member of the public asked when the stumps of the streetlights would be removed, Adrian Thompson noted that these had to be removed as they were

inspected and deemed dangerous. Great Yarmouth Borough Council had said that they would not be replaced as standard as they were not lighting a footway.

Ruth Easter asked for feedback about 'No Mow May', noting the areas that were left uncut during the month. It was felt that this was generally supported.

There being no other business the Chairman closed the meeting at 7.30pm.

Signed:

Dated:

Chairman's Report

This has been my second year as chairman of the parish council a role which I did not feel I was ready to take on at the time but with all the help from our excellent clerk Cathrine and the other parish councillors I hope it has been a good year. I would like to thank all the councillors for their support and contributions, and the Clerk for the work she does for us all.

During my two years we have now got 2 more new parish councillors who are both doing an excellent job Ruth and Sarah. So along with the long-standing parish councillors we are now a group of 6 so would be great to get the 7th person on board.

We have the village hall back up and running and we have a summer fete on the green planned for September and we now have the solar panels up and working just need to sort the taffies we are paying and then hopefully batteries and then we will see a big saving on electricity, the village hall committee are go from strength to strength, I would like to thank the village hall committee for all their hard work with all the events they are putting on the for the local area.

As I said above, we have the solar panels on the roof of the village hall now funded by a grant and a donation from Adrian Thompson and his wife's charity shop, thank you Adrian Thomson for all his hard work and to his wife Jenny for the donation.

The next thing we should be looking at is getting the village green looking great again, we are working on getting the mole gone and tidying up the branches and getting the green flat again. Ruth is looking at putting a bug hotel on the green and with her litter picks throughout the year it is a great help to keep it look good thank you Ruth.

I would like to thank Borough Council Adrian Thompson for his support to the parish.

I hope the next year brings lots more opportunities to create a better parish.

Mark Bullent

Parish council Chairman

Mautby Parish Council
Accounts for year ending 31st March 2025

	2024/25		<i>Budget</i> <i>2024/25</i>	2023/24
Income				
Precept	£	13,602.00	£13,602.00	£ 12,994.00
Concurrent Functions	£	2,187.00	£2,187.00	£ 3,437.00
Shortfall Grant	£	-	£0.00	£ -
Grants and Donations	£	-		£ 28,480.00
Loan	£	-		£ 50,000.00
Other	£	-	£51.00	£ 750.00
Interest	£	185.39	£250.00	£ 408.92
VAT Reclaimed	£	240.12		£ 13,616.32
Total	£	16,214.51	£ 16,090.00	£ 109,686.24
Expenditure				
Clerk Salary	£	2,043.12	£2,090.00	£ 1,865.80
HMRC	£	510.60	£523.00	£ 466.40
Mileage	£	-	£50.00	£ 24.30
Administration	£	7.69	£50.00	£ 31.22
Training	£	55.00	£50.00	£ 55.00
Subscriptions	£	45.25	£35.00	£ 35.00
Website	£	216.00	£180.00	£ 56.96
Audit	£	520.00	£300.00	£ 50.00
Hall Hire	£	-	£0.00	£ -
Village Hall	£	-	£0.00	£ -
Village Hall Repairs	£	6,059.76	£0.00	£ 67,790.55
Village Hall VAT Consultant	£	-	£0.00	£ 1,700.00
Insurance	£	1,018.18	£875.00	£ 843.89
Repairs and Replacements	£	220.00	£200.00	£ 935.60
SAM2	£	-	£0.00	£ -
Churchyard Maintenance	£	1,796.00	£1,800.00	£ 1,096.00
Grass Cutting	£	1,250.00	£1,250.00	£ 1,950.00
Tree Maintenance	£	-	£1,000.00	£ -
Shelter	£	-	£0.00	£ 6,480.00
Grants / Donations	£	-	£0.00	£ -
S137	£	60.00	£60.00	£ 60.00
Miscellaneous	£	-	£0.00	£ -
Loan Repayments	£	6,327.18	£6,327.00	£ 3,163.59
VAT	£	467.97	£0.00	£ 13,786.02
Contingency			£400.00	£ -
Total	£	20,596.75	£15,190.00	£ 100,390.33
Balance B/f	£	18,397.38		£ 18,397.38

Income	£	16,214.51	£	109,686.24
Expenditure	£	20,596.75	£	100,390.33
Balance c/f	£	14,015.14	£	27,693.29

Represented by

Lloyds Current Account	£	158.01	£	670.53
Lloyds Deposit Account	£	8.75	£	17,726.85
Unity Current Account	£	5,500.00	£	-
Unity Deposit Account	£	9,000.00	£	-
Unpresented Cheques	£	651.62	£	-
	£	14,015.14	£	18,397.38

Difference £ -

Earmarked Reserves

General Reserve	£	3,000.00		£	3,000.00
Election Reserve	£	1,300.00		£	1,300.00
Village Hall Contingency	£	2,700.00	<i>£1,000.00</i>	£	1,700.00
Village Hall Repairs	£	2,240.86		£	8,299.45
Concurrent Functions Mitigation	£	1,900.00	<i>£500.00</i>	£	2,000.00
	£	11,140.86	£ 1,500.00	£	16,299.45

VILLAGE HALL COMMITTEE (VHC) REPORT MARCH 2025 TO THE PARISH COUNCIL (PC)

The Annual General Meeting of Runham Village Hall Committee was held on Tuesday 3rd September 2024.

The Chair read the Annual Report.

The Treasurer's Annual Accounts were presented and accepted.

Carmel Doolan stood down as Chair, Lesley Etheridge was elected as Chair (for one year).

Penny Wright was re-elected as Secretary (with support from colleagues).

Julia McNelly stood down as Treasurer in March 2024, Phil Hearsum was elected as Treasurer.

(This appointment has not worked out so the Secretary has been undertaking these duties and a new Treasurer is still being sought).

Full details of the meeting were submitted to the PC in September 2024.

Financial Update

The VHC remains in financial credit and accounts will be audited at the end of the financial year and reported at the VHC AGM.

Monies loaned by the VHC to pay for the solar installation have been returned now that the GYBC bid funding has been received.

Risk Assessments

The risk assessments required to be undertaken by the VHC as part of the lease agreement with the PC are carried out as required by the agreed schedule at each monthly VHC meeting as part of the agenda.

The PC are being asked to confirm that they are also undertaking their checks as per the agreed schedule.

The VHC has identified during these checks that a shed roof needs repair. The VHC is also aware that the fire assembly signage has yet to be installed and has requested that this be actioned.

Solar Panels

These have now been installed thanks to a successful funding bid made by Mark Bullent (MB), PC Chair and a generous cash donation by Adrian Thompson and Jenny Thompson from her Charity Shed. **The VHC asks about the ownership of the Solar Panels as this will need updating in the contractual agreement between the PC and the VHC.** The VHC is interested to know how much it would be to purchase batteries for the solar panels or if possible a funding bid could be made as per the solar panels.

Promotion and profile raising

Three newsletters have been produced and distributed to residents in Runham, Mautby and Thrigby since April 2024. A new Facebook page has been created and continues to attract new followers.

Events and hall use

Monthly Lunch Club

Lunch club continues to be held on the 2nd Monday of each month as there is continuing support from the local residents. There is still capacity for more attendees if they wish to join the group. A special Christmas buffet lunch was organised in December 2024 which was very well supported and enjoyed by all those who attended.

Three committee members have undertaken Food Hygiene training and we have received the highest Food Hygiene Rating following a visit from Great Yarmouth Borough Council in September 2024.

Fundraising events

Two very successful quiz nights have taken place in October 2024 and February 2025.

Plans are taking place to hold a Cheese and Wine evening and a possible Summer Social evening in July.

Hall income

The hall has been hired for nearly 20 events since April 2024, and future hires are already scheduled including for a Wedding celebration in July 2025.

We are grateful to have received over £700 of donations this financial year, including £500 from Runham Poors Trust.

Fete

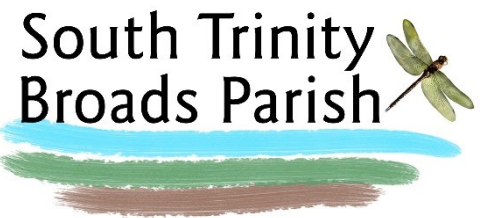
There are plans within the village to hold a Village Fete in September 2025. The VHC has volunteered subject to VHC members availability to run the Beer Tent and the Tea, Coffee and Cake stall in the Village Hall.

Annual Report 2024 *(Name of church)*

St Peter and St Paul, Mautby

Churchwardens:

June Angela Pratt and Shirley Ann Travis



LCC Officers and members:

Trudy Fenn, Richard Howard, David Rose, Patricia Rose

Electoral Roll: 15 as of 31st December 2024 no changes throughout the year.

During the year we held one Holy Communion Service a month on the 3rd Sunday. We also had two Morning Prayer services taken by AWA Michael Bird in the early part of the year.

We held one Wedding, also had one Baptism, one Funeral and two burial of ashes.

On the 6th June we held a service to commemorate the 80th Anniversary of the D Day landings led by Rev Jo. We all worked very hard to decorate the church with memorabilia including props, photos and information and invited the public to come and see the exhibits and pay tribute to so many who lost their lives. The Royal British Legion were in attendance and a Standard Bearer took part during the service. Afterwards, refreshments were served to everyone and it was truly a very proud day.

On Saturday 8th June with the church still fully decorated we held our Annual Church Fete and The Mayoress opened the fete with a very informative speech connected to the D Day Landings. It should be mentioned that the fete had been duly set up in the grounds of the church and suddenly at midday there was torrential rain. A quick decision was made to try and rescue what we could and before we knew it people flocked to help us with the mammoth task bringing everything into the church. It was a truly memorable afternoon, the fete took place, everyone pitched in new and old faces giving a helping hand..

On 7th September we held a book launch " God's Own Gentlewoman" (Margaret Paston) written by Diane Watt where we enjoyed a talk followed by Q/A and finally refreshments were served.

We held our annual Harvest Festival service followed by afternoon tea on 22nd September, it was very well attended and included a collection of food for the Foodbank. In November our Remembrance Service was held on November 10th.

Sadly, we learned the death of Michael Bird and a Vigil service was held at Mautby Church on 24th November in the afternoon, it was well attended.

On Sunday 8th December we held the annual Carol Service in our beautifully decorated church and afterwards seasonal refreshments were served. It was well attended and many thanks to everyone who donated generously to the Foodbank.

Mautby Church also took part in the Norfolk Churches Trust annual Sponsored Cycle ride in September.

We have experienced some problems with our electrics and GRD have been very helpful in improving the situation and the work is still ongoing.

Our thanks go to Stephen Hewitt who maintains our churchyard so beautifully and to Mautby and Runham Parish Council for continuing to pay for the grasscutting of the churchyard. Also, our thanks go to our LCC members and friends who work tirelessly to keep our church clean and tidy and also the flower arranging throughout the year.

ANNUAL REPORT 2024

St. Peter and St. Paul Runham

Churchwarden

Mrs Roberta (Bobbie) Walsh

PCC Officer

Mrs Jean Dorling

Electoral Roll :- 10 on 1st January 2024 and remains at 10 on 31st December 2024

Secretary's Report

This report covers the period between 1st January 2024 to 31st December 2024

We finally had the assessment work carried out on the chancel roof in May and June. It was too late to have the Bat Survey so that will be carried out in 2025.

As a result of this the cost of repairing the chancel roof will cost in the region of £160,000. A letter was sent out to the whole village explaining what we are raising money for. The Church Commissioners are responsible for 33.69%. We have set up a giving page on the Church near you page, a coffee morning in November raised £306.48 another one will be held next year. The Carol Singing around the village on Christmas Eve raised an amazing £270.17.

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Despite only having services every 2 months we have managed to pay £3000 of our Parish Share. Our attendances at services have remained more or less the same as in the previous year.

There have been 2 funerals and burials, 1 Memorial Service and 1 interment of Ashes.

In August we had a Pet Service in which we had 5 humans and 5 dogs all very well behaved!

The Remembrance Service was held at the War Memorial in the Churchyard.

Our Carol Service was well attended it was lovely to see so many Villagers attend, everyone enjoyed the mulled wine and refreshments after the service. Many thanks to Anne Brooks for playing the piano and the Ad hoc singers and orchestra.

I would like to thank all those who clean the Church on a weekly basis, distribute the newssheet, serve the tea/coffee after the services and help in anyway it is very much appreciated.

Finally many thanks to Stephen Hewett for cutting the grass in the Churchyard.