

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Martin Lamb

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 28th September 2022, 7.30pm at Runham Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 22nd September 2022

1. **To consider apologies for absence**
2. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **To approve the minutes of the meeting held on Wednesday 27th July 2022**
5. **To approve the minutes of the extraordinary meeting held on Wednesday 7th September 2022**
6. **Matters Arising from the Minutes**
 - a. Update on Church Footpath Application
 - b. Update on Bus Shelter Project
 - c. Hall Farm Planning Application – update
 - d. Additional bank signatories – update
 - e. Tree works on Village Green – completed
 - f. Defibrillator Training – update
 - g. First Registration with Land Registry - update
7. **Finance**
 - a. Financial update 2022/23; and to note receipts since last meeting
 - b. To consider revising General Reserve Policy
 - c. To consider payment of the following:

i. C Moore	Salary Aug 22 – Sept 22	£300.55
ii. HMRC	PAYE Aug 22 – Sept 22	£75.00
iii. C Moore	Expenses Aug 22 – Sept 22*	£8.10
iv. J Hodgson	Flowers – Reimbursement	£40.00
v. Maple Tree Services	Village Green Tree Works	£450.00
vi. Information Commissioner	Subscription	£35.00
8. **Correspondence**
 - a. General Correspondence
9. **Planning**
 - a. New Applications
None.
 - b. Decisions
BA/2021/0434/FUL Lower Wood Farm, Browns Lane, Mautby: Proposed managers accommodation bungalow and office facilities. **APPROVED SUBJECT TO S106**
 - c. Applications considered between meetings
06/22/0589/HH 2 Lacons Corner, Hall Road, Mautby: Proposed single storey extensions and alterations to existing property; Demolish existing garage and replace with new garage and covered parking space. **NO VIEWS OR COMMENTS**

10. Reports from Councillors and Outside Bodies

- a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - i. Broken Footpath Bridge – to the Mill, Runham
 - ii. Road Markings on Junction to concrete road
- b. Village Hall Committee Report
 - i. Village Hall Repair Work – Update
 - ii. Village Hall Committee Funding - Conditions
- c. Village Green
 - i. Location of Signs
 - ii. Tree Planting
- d. Policing and Vandalism
- e. SAM2 Results
 - i. Movement of bracket, Runham

11. Other Matters

- a. Parish Partnership 2023/24 – Schemes for Consideration
- b. Civility and Respect Pledge
- c. Remembrance Wreath – Runham Church

12. Reports from Councillors (for information only)

13. Date of Next Meeting – Wednesday 30th November 2022 7.30pm at Runham Village Hall