

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Tel: 07979109019; Email: mautbyparishcouncil@gmail.com Web: www.runhamthrigbyandmautby.com

Chair: Mr Mark Bullent

Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 3rd September 2025 at 7.30pm at Runham Village Hall** for the purpose of the transacting following business:

S. Burns Parish Clerk Wednesday 27th August 2025

1. **To Consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
 - c. Police
4. **To approve the minutes of the meeting held on Wednesday 30th July 2025**
5. **Clerk Report**
 - a. To advise the Clerk's leave in September/October
 - b. Instructed Maple Trees to carry out the works required to the trees on Runham Village Green, these have now been completed.
 - c. NR29 guide contacted to update information regarding the council meetings in their publication.
 - d. Contacted The Lady Mole Catcher, she is unable to treat the remaining moles until we have next had a substantial amount of rain. I will contact her again after a period of rain.
 - e. Solar panels should now be covered by insurance, awaiting confirmation from Zurich.
6. **Finance**
 - a. To note the financial update 2025/26, bank reconciliation and receipts since last meeting.
 - b. To approve Clerk's increase of pay for SCP14 from £14.84 to £15.31 following Local Government pay scale increase for 2025/2026.
 - c. To consider payment of the following:

i.	Sara-Louise Burns	Salary August & Sept 2025	£426.20
ii.	HMRC	PAYE August & Sept 2025	£0
 - d. Payments made:

i.	Maple Trees (as agreed per quotation)	£1200
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7. **Correspondence and Consultations**
 1. Further Funding to Support Bus Shelter Installations – To discuss an application for a bike rack.
 2. Local Plan for the Broads Version 19
8. **Planning**
 - a. **New Applications**

None
 - b. **Applications considered between meetings**
 1. 06/25/0450/HH – Cuckoos Barn, Hall Road, Mautby – Erection of Cart Lodge – **No Objections.**
 - c. **Decisions**
 1. BA/2025/0109/HOUSEH – Erection of timber garden shed & installation of gate and fencing – Manor Farm, Runham, Mautby – **Approved Subject to Conditions**
 2. BA/2025/0127/HOUSEH – Demolition of existing dairy buildings, store and sheds. Construction of steel framed dairy building, timber clad cart lodge with two single attached

garages and log store, green house. Construction of single storey extension to dwelling.
Bounty Farm, Runham, Mautby – **Approved Subject to Conditions**

9. Reports from Councillors and Outside Bodies

- a. Risk Assessments and Defect Reports around the Parish including Highways and Streetlights
 - i. Parish Partnership Scheme 2026/27
- b. Health and Safety
- c. Village Hall Committee Report
- d. Village Green
- e. Policing and Vandalism
- f. SAM2 Results

10. Items for inclusion on the next agenda

11. Date of next meeting: Wednesday 26th November 2025 7.30pm at Runham Village Hall