

**MAUTBY PARISH COUNCIL MEETING**  
31 MARCH 2021 at 7 30pm VIA ZOOM

MINUTES of the Parish Council **zoom** meeting held on Wednesday 31 March 2021, commencing at 7.30 pm

PRESENT: PCllr Gay - Chairman, PCllr Searle - Vice Chairman, PCllr Bishop, PCllr Bayfield, PCllr Hodgson, PCllr Lamb, PCllr Hewitt, CCllr Thirtle, BCllr Thompson, no members of the public logged in and the Clerk Mrs Weymouth

The Chairman thanked PCllr Bishop for setting up the zoom meeting for the PC. It would appear this will be the last zoom meeting as the government is not intending to extend permission to hold zoom meetings, so a big thank you for the support of PCllr Lamb and PCllr Bishop for providing this facility. He welcomed the people who had logged into the zoom meeting and reminded them if they wished to speak to raise their arm.

**1. PUBLIC PARTICIPATION/BOROUGH COUNCILLOR/COUNTY COUNCILLOR & POLICE**

*Meeting opened to allow reports to be given*

*Public participation*

None in attendance

*County Councillor Haydn Thirtle*

Regarding the previous minutes, I have no update regarding the footpaths or the resurfacing of Barn Lane. I am sure these matters will progress appropriately. I will however chase up the footpath maintenance as the weather has improved in the last few days.

The Council's million tree ambition is on the agenda, this is an opportunity for local area's to benefit from this initiative, creating an opportunity for new hedgerows, community woodland and orchards, should a site be identified, please let me know. You must appreciate that there is a planting season which has come to an end this year, but great opportunities remain for the future if the community wish to be involved in some form of project. 24,000 trees have been planted, mainly on County Farms Estate and Rollesby has seen the clear benefits, County Farms have significant land holding in the area, so I would anticipate more planting locally.

The 'Every Child Online' initiative to provide online access for children during the pandemic has resulted in the distribution of over 5,000 devices within Norfolk, this was a joint project with the EDP and The Norfolk Community Foundation. This was to make sure no child was left behind in their learning because of digital disadvantage. Norfolk County Council is to oversee all covid contact tracing in the county, building on the successful work to identify close contacts of those who have tested positive for the virus.

Norfolk Library Service has been awarded £53k to deliver support for people in Norfolk needing to access the first ever online Census.

If you have anything that I could help with, please let me know.

I will not be seeking re-election in May, this is my last Parish Meeting. I have greatly appreciated the support and co-operation of the parish, its Councillors and Clerk. I will miss our regular meeting but will always retain a interest in the community wellbeing

*Borough Councillor Adrian Thompson*

Reported the following:

Today we had the Budget which effects all of us and on Tuesday 23<sup>rd</sup> February we had full council setting the Great Yarmouth Budget and Council tax for this coming Year.

The council tax for a band D property in Mautby for next Year is £1940.65.

Of this the Borough council part is £171.48 3% increase £5

The Parish part	£18.22	2.085%	37p
County Council	£1472.94	3.99%	£56.43
Police and crime	£278.01	5.68%	£14.94

Considering the effects of Covid on the income of the council ,they have done well to produce a balanced budget . If any one asks why I stood as an Independent the behaviour of some of the members of the Political parties at that budget meeting gives you one of the main reasons.

In that Budget £30,000 is being giving to foodbanks and I am pleased to say this Ward including Mautby and Runham have raised since 26 March 2020 £6388 for the foodbanks plus food donations helping people who are down on their luck at this time.

With grants from central Governments the council has distributed over 30million to local businesses, and thanks to Miranda Lee at the council and Parish Councillor Jean Hodgeson we have secured £17 278.00 for the village hall out of the scheme, and I am pleased to announce a further £2096 is being paid on March 12<sup>th</sup> giving a total grant to the village Hall of £19674.

With the Vaccine rolling out I hope we can soon get back to normal and part of the recovery will be supporting local businesses, which brings me on to tonight's planning application at Paston Farm.

I have wrote to the Planners at Great Yarmouth and copied in your Chairman, and briefly my thoughts are.

If anyone has any questions I will try to answer or contact me at the Post Office.

*Police*

Unable to attend, but sent in the following reports and they have been put on the website:

SNAP MEETING 29 April virtual at 7 pm

Crime reports emailed to PCllrs prior to the meeting

Scam report emailed to PCllrs prior to the meeting

Newsletter emailed to PCllrs prior to the meeting Feb

*Meeting closed*

## 2. APOLOGIES

PC Potter unable to attend the meeting  
PC May unable to attend the meeting

## 3. DECLARATION OF INTERESTS

PCllr Hodgson and PCllr Bayfield declared an interest on Agenda 16 VH Committee as the PC representatives on that Committee.

## 4. MINUTES

The Minutes of the zoom meeting held in January 2021 and Planning meeting 3 March 2021 that have been distributed to Parish Councillors prior to the meeting.

PCllr Lamb proposed be accepted as a true record, seconded PCllr Bayfield, all in agreement - the Minutes are to be signed off.

## 5. MATTERS ARISING FROM MARCH 2021 MEETING

a. Anglian Water – Sewerage Scheme in Runham

There will be no contact with PC until 2025 when they anticipate being in a position to be able to provide a more definitive start date and they will at that time give an update on the status of the Runham scheme.

b. Runham Footpath

No further update available

c. Parish History

PCllr Lamb reported with moving from the parish he thought it should be someone living in the parish heading the Group, it was agreed he should contact Peter George, who is a key person in the group.

d. *Barn Lane – the section of adopted highway has a number of depressions*

NCC advised and they are to be chased to see if the NCC section re-surfacing works have been included in a programme.

The private section is in need of repairs – no update given.

e. *Website*

The last payment made to the host was 27 January 2016, copy of Invoice is to be emailed to PCllr Bayfield so that she is able to give the information to the computer person.

## 6. RISK ASSESSMENT

Risk Assessment for March 2021 including bi weekly checks on the Defibrillators at Runham BT kiosk & Mautby BT kiosk.

*Risk Assessment March 2021 UPDATE*

*PCllr Lamb reported:*

*The only two items needing attention is the VG surfacing and the trees being cut back.*

*The Chairman reported G YBC had been requested to include the works at a cost of £800 to be included in the open spaces grant – this was not accepted and the only way they would deal with the additional cost is by putting on the funding on parishioners rate. This is Agenda item 12.*

*Defibrillator in Runham telephone kiosk*

PCllr Bayfield checks emailed and are on file, everything in order.

An email from a resident concerning the upgrading of the floor in mosaic tiles was discussed – it was left with PCllr Searle to discuss the matter with the resident.

*Defibrillator at Mautby telephone Kiosk*

The parishioner carrying out checks has emailed the check lists on a fortnightly basis and everything is in order.

## 7. VANDALISM REPORTS FROM PARISH COUNCILLORS

Empty Vodka bottles are being left around the parish. There has been rubbish dumped in Mautby and Filby.

## 8. ACCOUNTS FOR APPROVAL & PAYMENT MARCH 2021

Clerk	£327.20
HMRC	-£157.20
Opus	£16.58
Opus Dec	£18.95
Opus Jan	£35.35
Opus Feb	-£2.04

PCllr Searle proposed they be paid, PCllr Hodgson seconded, all in agreement

INCOME SUMMARY Y/E 31.3.21

4.20 Precepts	£3055
7.20 VAT	£594.60
8.20 NCC SAM	£2664
(inc CCllr Thirtle donation £1000)	
8.20 BCllr	£200
(donation towards SAM sign)	
9.20 Precepts	£3055
3.21 Opus VH Elect	£2.04
3.21 VH elect repayment	£218.95
Total	<u>£9789.59</u>

Emailed to PCllrs prior to the meeting, these were noted.

## 9. SAM SIGN

This has now been insured with Zurich for £3328 and being stored in PCllr Bayfields garage. With PCllr Lamb moving to Thurne PCllr Hewitt agreed to organising and carry out the siting of the sign. Discussions were held around the backup monitoring disc and it was agreed to speak with a parishioner in Filby who manages their one.

### Volunteers:

PCllr Lamb  
PCllr Bayfield  
PCllr Hewitt  
Mark Bullient – Sparky Services

## 10. ASSET REGISTER AS AT 31 March 2021

### Asset Register for y/e 31.3.21 insurance values

PCllr Bayfield proposed the values for 31.3.18 should remain the same for 31.3.21 and to add the SAM sign to the register, seconded, PCllr Searle, all in agreement.

INSURANCE VALUES	ASSET REGISTER	
	Y/ending 31.3.18	Y/ending 31.3.20
Village Sign	2577	2577
Seat adj Village Sign	555	555
<i>Village Green</i>		
1 Litter bin	NOT INSURED	NOT INSURED
2 Seats @£555 ea	1110	1110
<i>Village Hall</i>		
Building	274589	274589
Chairs & tables )		
Cooker )		
Fridge Freezer )		
Cooking equipment )	8761	8761
Notice Boards outside VH/Thrigby	NOT INSURED	NOT INSURED
Telephone kiosk (Lacon Corner)	1139	1139
Telephone kiosk Runham VGreen	1139	1139
Defibrillator and cabinet being transferred from the PC Runham VH to Runham kiosk		£1300
Defibrillator and cabinet at BT Kiosk Mautby		£1300
Planters insurance public liability only (£390)		NOT INSURED
Metal cabinet for PC documents (£122)		NOT INSURED
SAM SIGN to be added		<u>£3328</u>
Total		<u>£295798</u>

## 11. PLANNING

### PLANNING APPLICATIONS

06/21/0168/PAD prior approval notification for proposed demolition of old agricultural building and replace with new steel portal frame building – Manor Farm for E Wharton – no objections.

06/21/0014/F porch entrance to rear extension to summer house, second storey ext at 12 Thrigby Road, for Mr Wright – no objections.

### PLANNING DECISIONS

none

### PLANNING ITEMS

GYBC has advised in future they will not be sending out to PCs any hard copies of PAs, they will have to be viewed online. After discussions it was agreed PCllr Lamb should go ahead and look into purchasing a video equipment to be installed in the VH.

## 12. VILLAGE GREEN

Quotation from Maple Trees to carry out works to make the VG safer. GYBC has not given the PC a Grant to carry out this work it could have been put on the parishioners rates, however it was thought as there is funds available in the PC reserves it should be taken from the VH Repairs reserve. *It was left with Chairman and PCllr Hewitt would liaise with Maple Trees to get the works carried out, once the land has dried out.*

## 13. 1 MILLION TREES FOR NORFOLK

CCllr Thirtle reported trees are being planted on NCS farms and their land. The CCllr who will be standing in the NCC election for the area is heading the initiative so he will be able to assist with getting trees for the parish. Anyone wanting any trees for their land needs to contact NCC, it was left with PCllrs to spread the word.

## 14. CORRESPONDENCE

Correspondence to 27 March 2021 emailed to PCllrs prior to the meeting, it was agreed no action is to be taken  
Correspondence from 22/1/21 to 31/3/21

### CORRESPONDENCE

BA broadland futures initiative – virtual VH evenings

BA Public access  
GY Third River Crossing  
Norwich Western Link Project

## **15. REPORTS FROM PARISH COUNCILLORS**

### *Highways*

*It was reported water is still running down the hill adjacent to the Council Houses landing up down by the VG – NCC had looked into the matter and stated it wasn't coming from any broken drainage pipes – it was agreed to contact them to let them know this is still happening.*

### *Broads Authority*

Nothing Reported

### *Street lighting*

Unlit street light by the Council Houses car park this has been reported to Norse.

The street lighting plan could go on the website together with the telephone number to report unlit lights 08082644444 and the email address: FootwayLighting@ncsgrp.co.uk

## **16. VILLAGE HALL COMMITTEE REPORT**

*PCllr Hodgson and PCllr Bayfield declared an interest as PC representatives on that Committee.*

PCllr Hodgson reported with the lockdown as much as the VH isn't being used it is being cleaned on a regular basis.

Rates for 2021/2022 is £586.33 but with the SBR relief no payment reqd

PCllr Hodgson reported GYBC have visited the VH and they have now booked it for the CC elections on 6 May 2021. The annual electrical test and PACT have been carried out.

APM – there was a suggestion that with the lock down finishing there should be some form of community activity in the village and at the APM to provide tea and biscuits to encourage parishioners to attend – it was left with the VH Committee to look into it and report back to the PC.

## **17. FINAL WORD FROM MEMBERS OF THE PUBLIC**

None

Date for the next meeting APM &APCM 26 May 2021 – this is a provisional date, but this might change as the date has got to be agreed by the government.

NCCllr Thirtle is not re-standing - the Chairman thanked him for his support over the last four years and for giving funding towards the SAM sign.

The Chairman thanked everyone for attending the zoom meeting.

With no further business the meeting closed at 8 30pm

