

MAUTBY PARISH COUNCIL

Incorporating the villages of Mautby, Runham and Thrigby

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: mautbyparishcouncil@gmail.com

Chairman: Mr Martin Lamb

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Mautby Parish Council on **Wednesday 29th March 2023, on the rise of the Annual Parish Meeting at Stokesby Community Centre** for the purpose of transacting the following business:

C Moore Parish Clerk 23rd March 2023

1. **To consider apologies for absence**
2. **Public Forum**
 - a. Public
 - b. County / Borough Councillors
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **To approve the minutes of the meeting held on Wednesday 25th January 2023**
5. **To approve the minutes of the extraordinary meeting held on Wednesday 1st March 2023**
6. **Matters Arising from the Minutes**
 - a. Update on Church Footpath Application
 - b. Hall Farm Planning Application – update
 - c. Road markings on junction to concrete road - update
 - d. Broken footpath bridge – update
7. **Finance**
 - a. Financial update 2022/23; and to note receipts since last meeting
 - b. Appointment of Internal Auditor
 - c. To consider payment of the following:

i. C Moore	Salary Feb & Mar 2023 & overtime	£491.20
ii. HMRC	PAYE Feb & Mar 2023	£122.60
iii. C Moore	Expenses Feb & Mar 2023	£33.05
iv. Stokesby Village Hall	Hall Hire	£60.00
8. **Correspondence**
 - a. General Correspondence
9. **Planning**
 - a. New Applications
None
 - b. Decisions
None.
 - c. Applications considered between meetings
None
10. **Reports from Councillors and Outside Bodies**
 - a. Risk Assessments and Defect Reports around the Parish incl. Highways and Street Lights
 - i. Defibrillator, Runham
 - b. Village Hall Committee Report
 - i. To note status of repair project and borrowing approval application
 - ii. Asbestos Survey
 - c. Village Green
 - i. Location of Signs – update

d. Policing and Vandalism

11. Other Matters

- a. Election 2023 – to note that nominations must be delivered in person to Great Yarmouth Borough Council by 4pm Thursday 4th April 2023.
- b. Bus Shelter Project

12. Reports from Councillors (for information only)

- 13. Date of Next Meetings – Wednesday 17th May 2023 7.30pm, Annual Parish Meeting followed by Parish Council Meeting at Stokesby Community Centre (an additional meeting will take place in April 2023 if there is Village Hall business to discuss)**