

**Minutes of the Meeting of Mautby Parish Council held on
Wednesday 29th September 2021 at 7.30pm at Runham Village Hall**

Present: George Gay (Chairman)
Vivyan Bishop
Amanda Bayfield
Dean Hewitt
Jean Hodgson
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson and 5 members of the public.

1. Apologies for Absence

Apologies were received from Martin Lamb and Hilary Searle. County Councillor Andy Grant had also sent his apologies.

2. Public Forum

a) Public
None.

b) County Councillor
No report.

c) Borough Councillor

The Chairman congratulated Borough Councillor Adrian Thompson on his appointment as the Mayor of Great Yarmouth.

Adrian reported that the bus service for the area would be tendered in March, with an hourly service between Acle and Great Yarmouth. This would be on an 18 month trial.

A further 2,500 bulbs would be coming to the parish.

The Green Canopy project offered an opportunity to plant trees and hedges through grants and free trees.

The lack of verge cutting was becoming dangerous and needed more frequent cutting. Adrian asked the Parish Council to join him in writing to Norfolk County Council asking for more cuts to a safe width, the Clerk was asked to write a letter.

ACTION: Clerk

3. Declaration of Interest for items on the agenda

Jean Hodgson and Amanda Bayfield declared interests in item 9c – Village Hall Committee – as Parish Council representatives on that Committee.

4. Minutes of the meeting held on 28th July 2021

The minutes of the meeting were **agreed** and signed by the Chairman.

5. Matters Arising

a) New Website

The Clerk reported that the new website was completed and had been published. It was a constant work in progress and content additions or changes would be welcomed. The Clerk was thanked for her work on this.

b) Church Footpath Modification Order

The Clerk had chased this twice with no response, and would chase again.

ACTION: Clerk

6. Accounts for Approval and Payment

a) Financial Update 2021/22

The financial update was presented, noting that the Council had £9,449.31 in the bank.

b) Payments

It was **agreed** to pay the following:-

C Moore	Salary Aug & Sept 2021 (incl website)	£325.96
HMRC	PAYE Aug & Sept 2021	£81.40
C Moore	Expenses Aug & Sept	£179.29
Carmel Doolan	Defib Signs	£46.00

7. Correspondence

a) Planning Issues

The Chairman suspended Standing Orders to allow a member of the public to speak. Concern was expressed that the turning area at the cryogenics site was being used for storage, and that vehicles were having to back out onto the road. It was noted that there was no planning condition stating that vehicles must enter and leave in a forward gear, and the comments of Highways were noted. It was **agreed** that a letter would be sent to Planning raising concern that there was no turning area for large vehicles in the site. **ACTION: Clerk**

A concern was raised regarding the safety of a barn on one of the County Farms properties, noting that the Borough Council's Planning Enforcement had stated that it should not be lived in. It was suggested that the residents should be provided with a mobile home, that the holiday lets should be removed, and that the property should be converted to a single dwelling. The Clerk was asked to write to Norfolk County Council, the Borough Council and Norfolk County Farms to highlight the concerns. **ACTION: Clerk**

The Borough Councillor confirmed that he had been engaged with this matter, and it was felt that the tenant should be relocated until the matter was resolved.

b) General Correspondence

The Clerk reported that the Council would be presented with a memorial plaque to commemorate the community response to Covid.

8. Planning

a) New Applications

06/21/0712/F Field View, 7 Blanks Close, Mautby: Variation of condition 2 of PP 06/20/0325/F – Change of use of agricultural land to residential with erection of stables / storage building (change of size and design of building).

It was felt that the same conditions as previously should apply, including no business use. **ACTION: Clerk**

06/21/0764/F Field View, 9 Blanks Close, Mautby: Proposed barn conversion with extension to form new residential dwelling.

It was **agreed** to support the application. **ACTION: Clerk**

9. Reports from Councillors and Outside Bodies

a) Risk Assessments and Defect Reports

It was noted that there were a lot of branches swaying in the recent high winds.

- b) Village Green
It was confirmed that the trees on the Village Green would have a crown lift. Dean Hewitt would be levelling the surface of the Green. The Clerk was asked to get a price for a full tree inspection, including the hedge line at the back which was the responsibility of the Council. **ACTION: Clerk**

- c) Village Hall Committee Report
It was noted that groups were returning to the Hall, with some new groups booked. A quiz would be taking place in November and things were starting to get back to normal. The Committee was still struggling to get contractors to quote for works.

- d) Policing and Vandalism
Nothing to report.

- e) SAM2 Results
The Stokesby results had been circulated, and it was noted that these could have a through-impact to Runham and Mautby.

10. Other Matters

- a) Planning Policy
The Planning Policy was adopted as drafted, proposed by Jean Hodgson, seconded by Vivyan Bishop, all in favour.

- b) Parish Partnership Scheme
It was suggested that the bus shelter scheme could be revisited, and that the County Councillor could also be approached for a contribution. Borough Councillor Adrian Thompson confirmed that he would make a contribution. The Clerk was asked to price up for a bus shelter on a concrete pad at Runham Village Green, and was passed the previous paperwork relating to this. **ACTION: Clerk**

- c) Bank Account Signatories
It was **agreed** to add Jean Hodgson and Amanda Bayfield to the bank mandate. **ACTION: Clerk**

- d) Memorial for Shirley Weymouth
It was suggested that a bench with a plaque could be placed on the Village Green, or could replace the one on the triangle which was in a poor state of repair. The Clerk was asked to price for a suitable bench. **ACTION: Clerk**

- e) Queen's Platinum Jubilee Beacons Project
The lighting of beacons would take place on Thursday 2nd June 2022 at 9.15pm. It was suggested that a community event could be held. The Clerk was asked to make contact with Bruno Peek to express an interest in becoming involved, and to put this onto the next agenda. **ACTION: Clerk**

11. Any Further Business (for information only)

It was suggested that an article should go to the Mercury and the NR29 Guide giving the latest news, dates for meetings, and highlighting the new website. It was **agreed** that Jean Hodgson would submit to the NR29 Guide, and the Clerk should submit to the Mercury. **ACTION: JH / Clerk**

It was noted that the Village Hall had now set up a direct debit for electric with a new supplier.

A question was raised regarding the frequency of emptying of dog bins. The Borough Councillor confirmed that they were emptied whenever he was notified it was full, and he would empty it the following day.

It was noted that a telephone cable in Filby Lane was frayed and swinging, it was not known whether this was still in use.

It was **agreed** that the tree stump on the village green could be removed.

12. Date of Next Meeting

Wednesday 24th November 2021 7.30pm Runham Village Hall

The meeting closed at 8.45pm.

CHAIRMAN